

**FY 2024 & FY 2025**

**UNIFIED PLANNING WORK PROGRAM (UPWP)**

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION  
(KTMPO)**

***Transportation Management Area (TMA)***

**AIR QUALITY STATUS:**

***Attainment***

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**Approved by The Killeen-Temple MPO Policy Board: July 19, 2023**

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**Federal Approval:**

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# ***Killeen-Temple MPO***

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## I. INTRODUCTION

- A. **PURPOSE** - The Unified Planning Work Program (UPWP) provides descriptive and scheduling details for the Killeen-Temple Metropolitan Planning Organization (KTMPPO) planning process for FYs 2024-2025. The activities are required to implement the provisions of 23 USC 134 and 49 USC 5303 and are conducted in accordance with 23 CFR 420, 23 CFR 450, and FTA Circular C8100. The UPWP serves as a base document for carrying out the continuing, cooperative, and comprehensive (3 C's) transportation planning process in the Killeen-Temple Metropolitan Planning area.

The MPO's UPWP will comply with all applicable federal and state regulations. These include the following federal transportation bills passed since 1991:

- **ISTEA**—The Intermodal Surface Transportation Efficiency Act of 1991, which emphasized the efficiency of the intermodal transportation system.
- **TEA-21**—The Transportation Equity Act for the 21st Century, signed in 1998, built on the initiatives established in ISTEA with a particular focus on equity through access, opportunity, and fairness.
- **SAFETEA-LU**—The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users, signed in 2005, authorized the Federal surface transportation programs for highways, highway safety, and transit for the 5-year period 2005-2009.
- **MAP-21**—The Moving Ahead for Progress in the 21st Century Act signed in 2012 created a streamlined and performance-based surface transportation program and also built on many of the highway, transit, bike, and pedestrian programs and policies established since 1991.
- **FAST Act**—The Fixing America's Surface Transportation Act, signed in 2015 provided long-term funding certainty for the Federal surface transportation programs. The FAST Act streamlined project delivery, included dedicated funding for freight transportation, and provided new safety tools.
- **IIJA/BIL**—The Infrastructure Investment and Jobs Act/Bipartisan Infrastructure Law was signed in 2021 authorizing continuation of the Federal surface transportation programs through 2026. The IIJA/BIL created several new formula and competitive funding programs focused on safety, bridges, resiliency, equity, and climate change. The legislation also encouraged MPOs to coordinate transportation planning with housing, resiliency, and equity.

The FAST Act required MPOs to develop long-range transportation plans and Transportation Improvement Programs (TIPs) through a performance-driven, outcome-based approach to planning. The Act contained ten broad planning areas to be considered when developing transportation plans and programs (23 CFR 450.306):

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users;
3. Increase the security of the transportation system for motorized and non-motorized users;
4. Increase accessibility and mobility of people and freight;

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
7. Promote efficient system management and operation;
8. Emphasize the preservation of the existing transportation system;
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation; and
10. Enhance travel and tourism.

In addition, KTMPO supports the national transportation goals listed in 23 USC 150:

1. Safety
2. Infrastructure Condition
3. Congestion Reduction
4. System Reliability
5. Freight Movement and Economic Vitality
6. Environmental Sustainability
7. Reduced Project Delivery Delays

KTMPO regularly engages with citizens, stakeholders, and other interested parties during the development of transportation planning documents in accordance with our Public Participation Plan (PPP) and the guidance listed in 23 CFR 450.316.

- B. **DEFINITION OF AREA** – The KTMPO planning area covers the entirety of Bell County and small portions of southwest Coryell County and southeast Lampasas County (**See Appendix B**). The Killeen urban area, Temple urban area, unincorporated area of Bell County, and following fourteen cities are part of the planning area: Bartlett, Belton, Copperas Cove, Harker Heights, Holland, Kempner, Killeen, Little River/Academy, Morgan’s Point Resort, Nolanville, Rogers, Temple, Troy, and the Village of Salado. KTMPO’s metropolitan planning area also includes a portion of Fort Cavazos near Killeen and Copperas Cove.
- C. **ORGANIZATION** –The Transportation Planning Policy Board (**Appendix A**) guides the development and implementation of regional transportation policy and directs funding for KTMPO’s long range and short range transportation plans. The Policy Board consists of 15 elected and appointed city, county, Texas Department of Transportation (TxDOT), and Hill Country Transit District (HCTD) officials.

KTMPO currently has 3 standing committees (Technical Advisory Committee, Bicycle Pedestrian Advisory Committee, and Freight Advisory Committee) that advise the Policy Board. Additional ad hoc workgroups, and/or subcommittees, comprised of Policy Board and Advisory Committee members may be formed throughout the year as necessary.

#### Technical Advisory Committee (TAC)

The TAC is comprised of 11 planning and technical representatives appointed by KTMPO member cities, counties, TxDOT Districts, and HCTD. The TAC reviews data, studies, and plan amendments, assists staff with project scoring, and makes recommendations on technical issues to the Policy Board.

#### Bicycle Pedestrian Advisory Committee (BPAC)

The BPAC is comprised of 14 representatives from KTMPO member cities, TxDOT Districts, Fort Cavazos, and public citizens with an interest in bicycling or pedestrian activity. BPAC discusses safety and connectivity issues facing non-motorized road users and advises the TAC and Policy Board on potential solutions to address those concerns. The BPAC also discusses ways to encourage bicycling and walking in the KTMPO planning area.

#### Freight Advisory Committee (FAC)

The FAC is comprised of 6 representatives from KTMPO member cities and local freight stakeholders. The Committee advises the TAC and Policy Board on issues facing freight in the region.

#### MPO Staff

MPO staff is comprised of a Director, Assistant Director, Planning Manager, Planners, GIS technician, and support personnel responsible for conducting all MPO planning activities and the administration of the organization.

The Central Texas Council of Governments (CTCOG), KTMPO, and TxDOT have an executed agreement describing the duties of each organization. The agreement authorizes CTCOG, as the fiscal agent for the MPO, to provide fiscal, human resources, and staff support services to the MPO.

- D. **PRIVATE SECTOR INVOLVEMENT** – Consultants have been and will continue to contribute on an as-needed basis in KTMPO’s transportation programs and planning processes. In past UPWP cycles, KTMPO has used private sector consultants for a variety of tasks from assisting with project scoring to developing a data dashboard to conducting a regional resiliency study.
- E. **PLANNING ISSUES AND EMPHASIS AREAS** – In accordance with the continued implementation of transportation legislation, KTMPO will use this work program to identify and address the following transportation planning issues and emphasis areas issued jointly in 2021 by the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) (Link):
- Tackle the climate crisis by investing in plans and projects that increase the resilience of the regional transportation system to extreme weather events and other disasters and help achieve the national greenhouse gas reduction goals;
  - Advance racial equity and support for underserved and disadvantaged communities through strategies that include input from members of these communities during the planning process and that invest in the infrastructure, safety, transit development, and pollution reduction of these communities;
  - Implement policies and projects that make the regional complete street system safe for all road users including pedestrians, bicyclists, transit riders, micro-mobility users, freight delivery services, and motorists of all ages and abilities;
  - Increase the amount of meaningful public involvement in transportation planning by integrating Virtual Public Involvement (VPI) tools into the overall public involvement approach while ensuring continued participation from individuals without access to computers and mobile devices;

- Coordinate with representatives from the Department of Defense (DOD) in the transportation planning and project programming process on infrastructure and connectivity needs for Strategic Highway Network (STRAHNET) routes and other public roads that connect to DOD facilities;
- Coordinate with Federal Land Management Agencies (FLMAs) in the transportation planning and project programming process on infrastructure and connectivity needs related to access routes and other public roads and transportation services that connect to Federal lands;
- Implement Planning and Environment Linkages (PEL) as part of the transportation planning and environmental review processes;
- Incorporate data sharing and consideration into the transportation planning process.

## II.TASK 1.0 – ADMINISTRATION AND MANAGEMENT

- A. **OBJECTIVE** – To develop and implement plans and programs necessary to administer federal transportation planning requirements while maintaining a cooperative, comprehensive, and continuous planning process in, and for the Killeen Temple Metropolitan Planning Organization area.
- B. **EXPECTED PRODUCTS** – Staff will develop plans and guides as appropriate to conduct the day-to-day operations of KTMPO. Plans and guides developed under this task will be in conformance with state and federal requirements. Proposed plans include, but are not limited to: the FY 2024 & 2025 UPWP amendments, the FY2026 & 2027 UPWP, the FY2023 & 2024 Annual Project Listing, the FY2023 & 2024 Annual Performance Expenditure Report (APER), and modifications to the KTMPO Bylaws (as needed).
- C. **PREVIOUS WORK:**
1. Performed general administrative functions.
  2. Development of the FY2024 & 2025 Unified Planning Work Program (UPWP).
  3. FY 2022 & 2023 Unified Planning Work Program (UPWP) and amendments.
  4. FY 2021 & 2022 Annual Performance and Expenditure Report.
  5. FY 2021 & 2022 Annual Project Listing.
  6. Conducted regular KTMPO meetings for the Transportation Planning Policy Board (TPPB), Technical Advisory Committee (TAC), Bicycle Pedestrian Advisory Committee (BPAC), and Freight Advisory Committee (FAC).
  7. Attended various community events and served on the Central Texas Regional Transportation Advisory Group to promote awareness of regional transportation planning.
  8. Attended various webinars, workshops, conferences, and other trainings sponsored by TxDOT, FHWA, the Texas Association of MPOs (TEMPO), the Association of Metropolitan Planning Organizations (AMPO), and the American Planning Association (APA).
  9. Provided administrative support to all MPO entities and members as requested to include data, maps, information, and presentations.
  10. Regularly updated the KTMPO website to provide the public with up-to-date transportation related information and current KTMPO transportation planning documents.
  11. Continued oversight and coordination of GIS software maintenance agreements, as well as, additional costs for shared equipment in the CTCOG facility including maintenance on copy machines, plotters, and computer equipment.
  12. Established Safety Targets, Project Scoring and Selection, and Bylaws working groups.

### D. **SUBTASKS:**

#### **Subtask 1.1: General Administration**

Primary work items under this subtask are activities necessary to carry out and maintain the transportation planning process including development and oversight of the KTMPO budget, managing transportation planning funds, coordinating with other agencies and organizations involved in planning, programming, and implementing transportation projects, coordinating transportation planning activities, and other administrative duties as needed.

Additional work items under this subtask include providing administrative support for the Policy Board, Technical Advisory Committee (TAC), Bicycle Pedestrian Advisory Committee (BPAC), and Freight

Advisory Committee (FAC), and any additional committees, subcommittees, and working groups that may be established to enhance transportation planning, maintaining and updating the FY 2024 & 2025 Unified Planning Work Program (UPWP), and developing the FY2026 & 2027 UPWP, Annual Performance Expenditure Report (APER), and Annual Project Listing (APL).

### **Subtask 1.2: Public Participation and Title VI Civil Rights/Environmental Justice (EJ)**

This activity supports the implementation of the MPOs Public Participation Plan (PPP) including regular revisions of the plan to maintain effective public engagement strategies, conducting public meetings as needed during the development or revision of the MPOs planning products, and providing up-to-date transportation related information via email, social media, and the KTMPO website.

Public Involvement and Outreach: Staff will offer presentations and materials as requested to the public. Staff will continue to explore public outreach efforts such as surveys and internet-based outreach mechanisms. KTMPO staff will develop and participate in community outreach programs. These community outreach opportunities will keep citizens informed about the transportation planning process and create additional opportunities for members of the public to provide input. Specific initiatives may include, but are not limited to:

- Supporting community partners at pedestrian and bicycle events (races, bike rodeos, etc.);
- Presenting on transportation topics at specific user and community groups;
- Conducting pop-up surveys regarding a variety of transportation topics;
- Presenting transportation planning principles through demonstrations to students at elementary schools.

This activity also supports the maintenance and revision of KTMPO's Title VI Plan, monitoring and evaluating all MPO activities and products for Title VI/EJ compliance, collecting and analyzing data related to minority, low income, limited English proficiency, and other disadvantaged populations, identifying strategies to engage with those populations, and implementing and updating KTMPO's Limited English Proficiency Plan. The MPO will continue to provide accommodations for EJ populations as needed.

### **Subtask 1.3: Travel and Training**

This activity supports staff development associated with the transportation planning process. Staff travel will primarily be utilized for workshops or meetings conducted by FHWA/FTA/TxDOT, regional KTMPO business, and meetings of TEMPO. Staff travel may also be utilized to attend transportation meetings in counties and areas outside the KTMPO region to provide for comprehensive transportation planning across transportation networks that may have an impact on the KTMPO region. Additionally, staff will travel to the AMPO national conference and other conferences where transportation issues are discussed. KTMPO will seek prior approval from TxDOT for "out of state" travel.

### **Subtask 1.4: Equipment**

This activity is for the upgrade/addition of equipment and software to meet the local transportation planning needs. Equipment and software purchase may include computer hardware, data collection devices, servers, meeting recording equipment, and licenses.

In accordance with 2 CFR § 200 a description of any equipment or software purchases with a unit cost of \$5,000 or more will be submitted to the Texas Department of Transportation for approval prior to purchase.

### Subtask 1.5: Operating Costs

This activity is for costs associated with office space and operations to ensure program efficiency. These costs include but are not limited to building expenses, office supplies, copying, printing, equipment rentals, utilities, repairs, and general maintenance.

## E. FUNDING SUMMARY

### Task 1.0 – FY 2024 & FY 2025

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>		FTA Section 5307 Funds		Local Funds		Total
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
1.1	KTMP	\$603,297	\$669,589	\$0	\$0	\$0	\$0	\$1,272,886
1.2	KTMP	\$52,208	\$61,346	\$0	\$0	\$0	\$0	\$113,554
1.3	KTMP	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$30,000
1.4	KTMP	\$23,500	\$23,500	\$0	\$0	\$0	\$0	\$47,000
1.5	KTMP	\$80,000	\$80,000	\$0	\$0	\$0	\$0	\$160,000
<b>Total:</b>		\$774,005	\$849,435	\$0	\$0	\$0	\$0	\$1,623,440

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

### III. TASK 2.0 - DATA DEVELOPMENT AND MAINTENANCE

- A. **OBJECTIVE** – Develop and maintain a database of transportation information including demographic data, safety data, and traffic data to support KTMPO’s planning efforts.
- B. **EXPECTED PRODUCTS** – Maintaining and updating databases that support core MPO planning documents (e.g. MTP, TIP, demographics) and datasets that support data-driven transportation activities. Tracking federally required performance measure data and continued updates, maintenance, and improvements to KTMPO’s interactive online web maps and data dashboards.
- C. **PREVIOUS WORK:**
1. Collected safety, demographic, environmental, and land use data for KTMPO’s new Data Dashboard project.
  2. Provided data to TxDOT during the development of the 2050 Forecast network for KTMPO’s Travel Demand Model (TDM).
  3. Updates and maintenance to KTMPO’s online web map.
  4. Updates to GIS databases and shapefiles as necessary.
  5. Continued mapping and data support to planning partners.
- D. **SUBTASKS:**

#### **Subtask 2.1: Database Maintenance**

This subtask supports the ongoing maintenance of KTMPO’s GIS shapefiles, databases, and associated transportation data. Specific datasets and shapefiles that will receive focused attention are traffic crash locations, roadway network, rail crossings, housing data, environmental/resiliency information, and low income, minority, and disadvantaged populations. In addition, staff will collect and maintain trip data from strategic locations such as: Ft. Cavazos, local hospitals, airports, schools, and colleges.

In addition, MPO staff will continue to collect and monitor data necessary to track and meet performance-based planning measures and targets.

#### **Subtask 2.2: GIS Development**

This subtask supports the collection and development of data and tools for analysis and public display and the continued development and maintenance of a comprehensive GIS management program. MPO staff will focus data development and update efforts on the following datasets and topics: Fort Cavazos, environmental justice/Title VI data, housing, safety and crashes (especially fatal and serious injury crashes), active transportation infrastructure, and functional classification.

## E. FUNDING SUMMARY

### Task 2.0 – FY 2024 & FY 2025

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>		FTA Section 5307 Funds		Local Funds		Total
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
2.1	KTMPO	\$34,450	\$37,895	\$0	\$0	\$0	\$0	\$72,345
2.2	KTMPO	\$46,321	\$50,953	\$0	\$0	\$0	\$0	\$97,274
<b>Total:</b>		\$80,771	\$88,848	\$0	\$0	\$0	\$0	\$169,619

<sup>1</sup>TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

#### IV. TASK 3.0 - SHORT RANGE PLANNING

A. **OBJECTIVE** – Conduct short-term transportation planning activities with a focus on project implementation and public involvement and coordinate with Hill Country Transit District (HCTD) staff on improving reliable public transportation options within the planning region.

B. **EXPECTED PRODUCTS:**

1. Maintain and update the FY2023-2026 Transportation Improvement Program (TIP)
2. Develop the FY2025-2028 TIP
3. Update to the 2018 KTMPO Multimodal Plan
4. Provide technical support and coordinate with HCTD staff on urban transit system planning in the Killeen and Temple urban areas.
5. Coordination with TPPB/TAC on selection of projects and allocation of funding as funding becomes available.
6. Increase public awareness of the transportation planning process through community engagement activities.

C. **PREVIOUS WORK:**

1. Revisions to the FY 2021-2024 TIP
2. Development of the FY 2023-2026 TIP
3. Update of the Regionally Coordinated Transportation Plan (RCTP) in partnership with the Central Texas Regional Transportation Advisory Group (CTRTAG) and HCTD staff
4. Conducted a regional Signalization Study
5. Conducted a Bikeshare Feasibility Study in partnership with the BPAC

D. **SUBTASKS:**

**Subtask 3.1: Transportation Improvement Program (TIP)**

This subtask supports the MPO's efforts to monitor, revise, and implement the FY 2023-2026 TIP and develop the FY 2025-2028 TIP. Staff will coordinate with local and TxDOT officials to maintain an accurate TIP and ensure the smooth delivery of projects in the planning area. MPO staff will also evaluate the TIP on the condition and performance of the transportation system in achieving performance targets identified in the FAST Act and IIJA/BIL and the objectives listed in the MPO's Metropolitan Transportation Plan (MTP).

**Subtask 3.2: Regional Planning Project (RPP)**

Hill Country Transit District (HCTD) serves as the primary agency responsible for coordinating and facilitating public transportation in the KTMPO area. KTMPO will actively engage in regionally coordinated transportation planning alongside HCTD to fulfill the requirements of HB 3588, which was enacted by the 78th Legislature in 2003 and amended Chapter 461, Subtitle K, Title 6 of the Texas Transportation Code entitled "Statewide Coordination of Public Transportation". These activities will also be aligned with the guidelines outlined in Executive Order 13330 (Human Service Transportation Coordination) signed on February 26, 2004 and the provisions set forth in SAFETEA-LU which was signed on August 10, 2005.

To effectively support this initiative, KTMPO collaborates with HCTD by sharing data, preparing maps, attending or sponsoring workshops, conferences, training sessions, meetings, and providing general transportation planning expertise. The MPO also recognizes the importance of agencies and officials

responsible for other planning activities within the metropolitan planning area that are impacted by transportation including tourism and natural disaster risk reduction and will look to advance collaboration with them as well.

### **Subtask 3.3: Hill Country Transit District – Temple UZA (Planning)**

This subtask will support transit planning services requested from Hill Country Transit District in the Temple UZA planning area.

HCTD will use FTA Section 5307 funds to administer the grant in accordance with FTA guidelines to perform the following duties:

- Comprehensive planning activities relating to the continued provision of fixed route and complementary para-transit service;
- Review of routes, bus stops, shelter locations, and major transfer points;
- Review of marketing/advertising program;
- Coordination of transportation services;
- Safety and security planning;
- Participation in regional planning efforts;
- Review of air quality issues and use of alternate fueled vehicles;
- Application of software programs for planning and scheduling routes and trips for Fixed Route Service and Americans with Disabilities Act (ADA) Complementary Para-transit Service;
- On-going financial planning and analysis; and,
- Other allowable activities directly related to implementation of fixed route and complementary ADA para-transit services.

### **Subtask 3.4: Hill Country Transit District – Killeen UZA (Planning)**

This subtask will support transit planning services requested from Hill Country Transit District in the Killeen UZA planning area.

HCTD will use FTA Section 5307 funds to administer the grant in accordance with FTA guidelines to perform the following duties:

- Comprehensive planning activities relating to the continued provision of fixed route and complementary ADA para-transit service for the cities of Copperas Cove, Killeen, and Harker Heights;
- Review of routes, bus stops, shelter locations, and major transfer points;
- Review of marketing/advertising program;
- Coordination of transportation services;
- Safety and security planning;
- Participation in regional planning efforts;
- Congestion management planning, which affects traffic patterns on US 190;
- Review of air quality issues and use of alternative fueled vehicles;
- On-going financial planning and analysis; and,
- Other allowable activities directly related to refining and expanding current fixed route and complementary ADA paratransit services.

## E. FUNDING SUMMARY

### Task 3.0 – FY2024 & FY2025

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>		FTA Section 5307 Funds		Local Funds		Total
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
3.1	KTMPO	\$48,383	\$57,985	\$0	\$0	\$0	\$0	\$106,368
3.2	KTMPO	\$20,049	\$22,054	\$0	\$0	\$0	\$0	\$42,103
3.3	HCTD	\$0	\$0	\$16,717	\$9,566	\$1,858	\$9,566	\$37,707
3.4	HCTD	\$0	\$0	\$29,512	\$16,887	\$3,279	\$16,888	\$66,566
<b>Total:</b>		\$68,432	\$80,039	\$46,229	\$26,453	\$5,137	\$26,454	\$252,744

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

## **V.TASK 4.0 - METROPOLITAN TRANSPORTATION PLAN**

**A. OBJECTIVE** – To develop, maintain, and update the KTMPO Metropolitan Transportation Plan (MTP) for a 25-year planning horizon that meets federal requirements (23 CFR 450-322 and the regional goals of KTMPO along with other long-range planning documents such as the Congestion Management Process (CMP).

**B. EXPECTED PRODUCTS:**

1. Monitoring and implementation of the 2045 Metropolitan Transportation Plan.
2. Track regional performance measures related to federal requirements and MTP goals and objectives.
3. Develop 2050 Metropolitan Transportation Plan.
4. Conduct Call for Projects, score, and prioritize projects to update the MTP Prioritization List.
5. Coordinate with TxDOT district representatives to develop and update a 10-Year project plan in compliance with House Bill 20 (HB 20), passed by the Texas Legislature in 2015.
6. Monitor the performance of KTMPO's Congestion Management Process (CMP) and CMP network.
7. Complete update to the CMP.

**C. PREVIOUS WORK:**

1. 2045 MTP Implementation and Amendments.
2. Regional Multimodal Plan Implementation.
3. Tracked and adopted federally required performance measures.
4. Prepared for Fall 2023 MPO Call for Projects.
5. Began completed update of KTMPO's CMP and CMP network.
6. Monitored and reviewed KTMPO ozone air quality readings, provided updates to the KTMPO Policy Board and Advisory Committees.

**D. SUBTASKS:**

**Subtask 4.1: Metropolitan Transportation Plan**

This subtask supports the MPO's efforts to monitor, revise, and implement the Mobility 2045 Metropolitan Transportation Plan and develop the 2050 Metropolitan Transportation Plan.

MPO staff will conduct activities necessary to monitor and implement the MTP including, revisions to the prioritized project ranking, updates to federally required performance measure language and specific regional targets, and other changes necessary to comply with new federal regulations or guidance. Additional activities may include tracking performance measures associated with specific goals or objectives, conducting studies to further regional transportation planning in line with the MTP, required public engagement activities, and providing the Policy Board notice of transportation related fiscal changes.

To develop the 2050 Metropolitan Transportation Plan MPO staff will review and evaluate the current 2045 MTP for effectiveness and remove, revise, or add goals and objectives as necessary. The updated MTP will also include any new requirements from the IJJA/BIL and the latest guidance from the US Department of Transportation (USDOT). Work associated with development of the new long-range plan

includes a new Call for Projects to update the prioritized MTP project listing.

This subtask may also include necessary work to maintain and update the MPO's Travel Demand Model (TDM) with assistance from TxDOT and consultants utilized as needed.

#### **Subtask 4.2: Congestion Management Process (CMP)**

This subtask supports the MPO's efforts to track and assess the performance of the CMP for effectiveness as required by CFR 450.322. KTMPO will monitor the CMP and the prioritized congestion network to determine performance improvements where transportation investments have been made. Additional activities include updates or revisions to the CMP and the prioritized network as needed.

### **E. FUNDING SUMMARY**

#### **Task 4.0 – FY2024 & FY2025**

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>		FTA Section 5307 Funds		Local Funds		Total
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
4.1	KTMPO	\$187,125	\$234,165	\$0	\$0	\$0	\$0	\$421,290
4.2	KTMPO	\$29,700	\$8,972	\$0	\$0	\$0	\$0	\$38,672
<b>Total:</b>		\$216,825	\$243,137	\$0	\$0	\$0	\$0	\$459,962

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

## VI.TASK 5.0 - SPECIAL STUDIES

A. **OBJECTIVE** - To conduct special studies on transportation-related topics, corridors, or transportation facilities to enhance and supplement regular regional planning activities. These special studies will address or work towards achieving the goals and objectives in the MTP or other unique transportation topics requiring special attention that arise during FY24 or 25.

B. **EXPECTED PRODUCTS**

1. Voluntary Resiliency Implementation Plan
2. Housing Coordination Plan
3. Alternative Fuels Infrastructure Study
4. Regional Multimodal Plan Update
5. Regional Mass Transit Study

C. **PREVIOUS WORK**

1. MPO Data Dashboards Project
2. Bike Share Feasibility Study
3. Regional Signalization Study

D. **SUBTASKS:**

**Subtask 5.1: Voluntary Resiliency Implementation Plan (RIP)**

KTMPO may use consultants as needed to develop an RIP which would provide a roadmap to dealing with the effects of extreme weather phenomena and other risks to the local transportation system. The RIP will identify a list of projects that would increase the resilience of infrastructure in the region.

**Subtask 5.2: Housing Coordination Plan**

KTMPO may use consultants as needed to develop a plan that focuses on developing surface transportation systems to better connect housing and employment. This plan would also address the integration of housing, transportation, and economic development strategies. KTMPO would work with CTCOG's Housing Division and other strategic partners like local EDC's on this plan which likely would have a land use component to it.

**Subtask 5.3: Alternative Fuels Infrastructure Study**

KTMPO may use consultants as needed to conduct an Alternative Fuels Infrastructure Study to evaluate the major roadway corridors in the KTMPO region (IH-35 and IH-14/US 190) for alternative fuel (electric, natural gas, hydrogen, etc.) needs and opportunities. The study will include a list of locations for installing or expanding alternative fuel infrastructure and strategies for preparing the region to meet future alternative fuel needs. KTMPO would work with TxDOT staff to coordinate with the National Electric Vehicle Infrastructure (NEVI) Program.

**Subtask 5.4: Regional Multimodal Plan Update**

KTMPO may use consultants as needed to assist staff with an update to the 2018 KTMPO Regional Multimodal Plan.

### Subtask 5.5: Regional Mass Transit Study

KTMPO may use consultants as needed to assist Hill Country Transit District with a Transit focused study in the Temple and Killeen urbanized areas.

## E. FUNDING SUMMARY

### Task 5.0 – FY2024 & FY2025

Subtask	Responsible Agency	Transportation Planning Funds (TPF) <sup>1</sup>		FTA Section 5307 Funds		Local Funds		Total
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
5.1	KTMPO	\$50,000	\$25,000	\$0	\$0	\$0	\$0	\$75,000
5.2	KTMPO	\$50,000	\$25,000	\$0	\$0	\$0	\$0	\$75,000
5.3	KTMPO	\$25,000	\$50,000	\$0	\$0	\$0	\$0	\$75,000
5.4	KTMPO	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$50,000
5.5	KTMPO	\$25,000	\$25,000	\$0	\$0	\$0	\$0	\$50,000
<b>Total:</b>		\$175,000	\$150,000					\$325,000

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

**VII. BUDGET SUMMARY** - Include the following table which provides a summary of all funding requirements for this UPWP by task and source. Include sources of funding (*including carryovers*).

**BUDGET SUMMARY - FY 2024 & FY 2025**

UPWP Task	Description	Transportation Planning Funds (TPF) <sup>1</sup>		FTA Section 5307 Funds		Local Funds		Total
		FY 2024	FY 2025	FY 2024	FY 2025	FY 2024	FY 2025	
1.0	Administration – Management	\$774,005	\$849,435	\$0	\$0	\$0	\$0	\$1,623,440
2.0	Data Development and Maintenance	\$80,771	\$88,848	\$0	\$0	\$0	\$0	\$169,619
3.0	Short Range Planning	\$68,432	\$80,039	\$46,229	\$26,453	\$5,137	\$26,454	\$252,744
4.0	Metropolitan Transportation Plan	\$216,825	\$243,137	\$0	\$0	\$0	\$0	\$459,962
5.0	Special Studies	\$175,000	\$150,000	\$0	\$0	\$0	\$0	\$325,000
<b>Total:</b>		\$1,315,033	\$1,411,459	\$46,229	\$26,453	\$5,137	\$26,454	\$2,830,765

<sup>1</sup> TPF – This includes both FHWA PL-112 and FTA Section 5303 Funds. TxDOT will apply transportation development credits sufficient to provide the match for TPF. As the credits reflect neither cash nor work hours, they are not reflected in the funding tables.

Combined Transportation Planning Funds <sup>2</sup>	\$1,520,815
Estimated Unexpended Carryover	\$1,205,677
<b>TOTAL TPF:</b>	<b>\$2,726,492</b>

<sup>2</sup> Estimate based on prior years' authorizations

**APPENDIX A**  
**KTMPO MEMBERSHIP**  
**(POLICY BOARD, TECHNICAL ADVISORY COMMITTEE & MPO STAFF)**



## POLICY BOARD

### Chair:

#### Judge Roger Miller

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Alternate:

### Vice Chair:

#### Councilmember Susan Long

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Jason Deckman, David Olson, Lynn  
Barrett, Brian Chandler

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#### Mayor Dan Yancey

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Lewis

#### Mayor Michael Blomquist

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#### Councilmember Riakos Adams

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### **Dominic Elizondo**

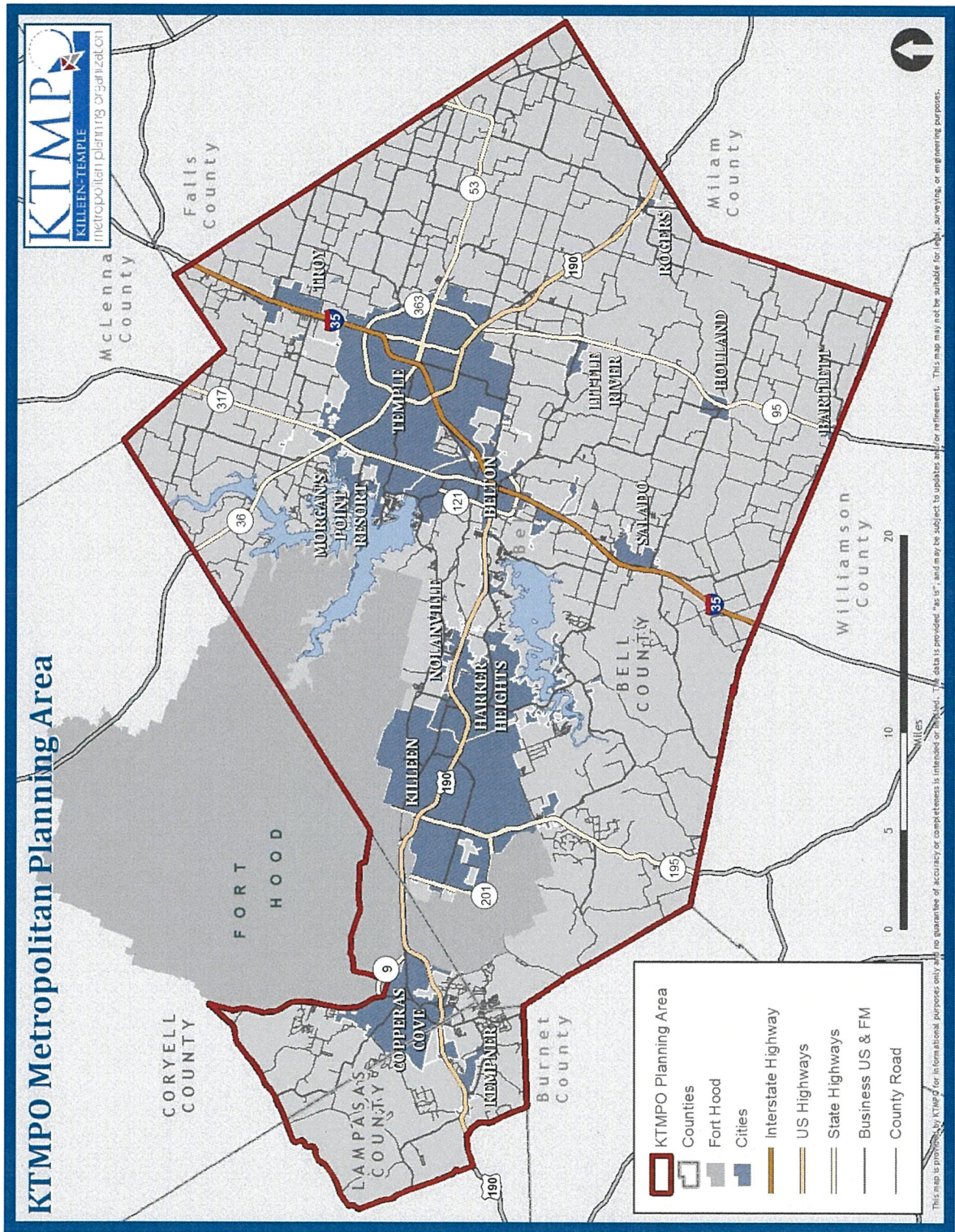
Regional Planner

Phone (254) 770-2379

[dominic.elizondo@ctcog.org](mailto:dominic.elizondo@ctcog.org)

## APPENDIX B

### METROPOLITAN AREA BOUNDARY MAP

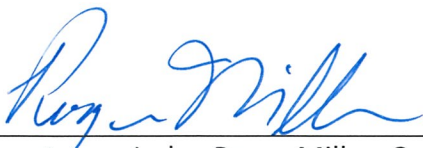


## APPENDIX C

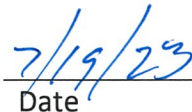
### DEBARMENT CERTIFICATION (Negotiated Contracts)

- (1) The **Killeen- Temple Metropolitan Planning Organization (KTMPO)** as **CONTRACTOR** certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
  - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public\* transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity\* with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
  - (d) Have not within a three-year period preceding this application/proposal had one or more public transactions\* terminated for cause or default.
- (2) Where the **CONTRACTOR** is unable to certify to any of the statements in this certification, such **CONTRACTOR** shall attach an explanation to this certification.

*\*federal, state or local*



Signature – Judge Roger Miller, Coryell County  
Transportation Planning Policy Board – Chair  
KTMPO



Date

## APPENDIX D


### LOBBYING CERTIFICATION

#### CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies to the best of his or her knowledge and belief, that:

- (1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Signature – Judge Roger Miller, Coryell County  
Transportation Planning Policy Board – Chair  
KTMPPO

7/19/23  
Date

APPENDIX E

CERTIFICATION OF COMPLIANCE

I, Judge Roger Miller, Transportation Planning Policy Board Chair,  
(Name and Position, Typed or Printed)

a duly authorized officer/representative of Killeen Temple Metropolitan Planning Organization,  
(MPO)

do hereby certify that the contract and procurement procedures that are in effect and used by the forenamed MPO are in compliance with 2 CFR §200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," as it may be revised or superseded.



Signature – Judge Roger Miller, Coryell County  
Transportation Planning Policy Board – Chair  
KTMPO

7/19/23  
Date

Attest:



Name

Director, KTMPO  
Title

APPENDIX F

CERTIFICATION OF INTERNAL ETHICS AND COMPLIANCE PROGRAM

I, Judge Roger Miller, Transportation Planning Policy Board Chair,

(Name and Position, Typed or Printed)

a duly authorized officer/representative of Killeen Temple Metropolitan Planning Organization,

(MPO)

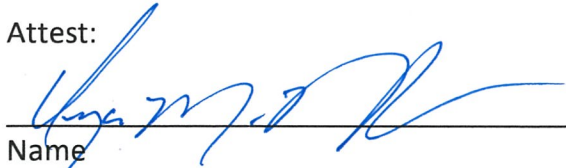
do hereby certify that the forenamed MPO has adopted and does enforce an internal ethics and compliance program that is designed to detect and prevent violations of law, including regulations and ethical standards applicable to this entity or its officers or employees and that the internal ethics and compliance program satisfies the requirements of 43 TAC § 31.39 "Required Internal Ethics and Compliance Program" and 43 TAC § 10.51 "Internal Ethics and Compliance Program" as it may be revised or superseded.



Judge Roger Miller, Coryell County  
Transportation Planning Policy Board – Chair  
KTMPPO

7/19/23  
Date

Attest:



Name



Title

APPENDIX G

AMENDMENT SUMMARY

KTMPO  
FY 2024 and 2025 UPWP Amendment Summary

Policy Board Action DATE	Federal Approval DATE	UPWP Amendment Resolution Number	UPWP Page #	CIV Reporting – DBE Goal	UPWP Amendment Summary
10/1/20XX	10/15/20XX	20XX.001	58 of 75	9/9/20XX	Amend FY 20XX funds to Task 5.2 Project Prioritization from \$35,000 to \$100,000

## **APPENDIX H**

### **LIST OF ACRONYMS** *(Optional)*



## Commonly Used Transportation Related Acronyms and Terms

Organizations	Terms
<b>KTMPPO</b>	<b>TMA</b>
Killeen – Temple Metropolitan Planning Organization	Transportation Management Area
<b>TPPB (KTMPPO)</b>	<b>MAP - 21</b>
Transportation Planning Policy Board	Moving Ahead for Progress in the 21 <sup>st</sup> Century (legislation replaced SAFETEA-LU in July 2012)
<b>TAC (KTMPPO)</b>	<b>SAFETEA – LU</b>
Technical Advisory Committee	Safe, Accountable, Flexible, Efficient Transportation Equity Act
<b>FHWA</b>	<b>MPO</b>
U.S. Department of Transportation Federal Highway Administration	Metropolitan Planning Organization
<b>FTA</b>	<b>UPWP</b>
U.S. Department of Transportation Federal Transit Administration	Unified Planning Work Program
<b>TxDOT</b>	<b>MTP</b>
Texas Department of Transportation	Metropolitan Transportation Plan
<b>TCEQ</b>	<b>TIP</b>
Texas Commission on Environmental Quality	Transportation Improvement Program
<b>TTI</b>	<b>STIP</b>
Texas A&M Transportation Institute	Statewide Transportation Improvement Program
<b>CTCOG</b>	<b>STP-MM</b>
Central Texas Council of Governments	Surface Transportation Program – Metropolitan Mobility
<b>HCTD or “The HOP”</b>	<b>TAP</b>
Hill Country Transit District	Transportation Alternatives Program
<b>CTR TAG</b>	<b>UTP</b>
Central Texas Regional Transportation Advisory Group	Unified Transportation Program
<b>BPAC</b>	<b>CMAQ</b>
Bicycle and Pedestrian Advisory Committee	Congestion Mitigation and Air Quality Improvement Program
	<b>UA or UZA</b>
	Urbanized Area
	<b>EJ or “Title VI”</b>
	Environmental Justice
	<b>CMP</b>
	Congestion Management Process
	<b>ITS</b>
	Intelligent Transportation Systems
	<b>NAAQS</b>
	National Ambient Air Quality Standards

A comprehensive listing with definitions is available under Transportation Planning Resources at [www.ktmpo.org](http://www.ktmpo.org). Pages 61-65 of the publication “The Transportation Planning Process... is a great resource for commonly used Transportation terms.