

**KILLEEN TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPPO)  
Bicycle and Pedestrian Advisory Committee (BPAC)**

Tuesday, August 24, 2021  
9:30 AM

**Electronic Meeting**

Central Texas Council of Governments (CTCOG)  
2180 North Main Street  
Belton, TX 76513

**Voting Members Present**

Chair Kara Escajeda – City of Nolanville  
Vice Chair Jason Deckman—City of Temple  
Heather Buller – City of Killeen

Yvonne Spell – City of Harker Heights  
Erika Kunkel – TxDOT Waco District  
Gene Roberts – Fort Hood

**Others Present**

James McGill – KTMPO

**Meeting Minutes**

**1. Call to Order:** Jason Deckman called the meeting to order at 9:36 a.m.

**2. Public Comment:** No comments were made from the public.

**3. Staff Update:** KTMPO Meetings; Federal & State Updates; Air Quality

James McGill notified the group of upcoming KTMPO meetings through October and shared some notable bicycle and pedestrian related updates from the federal and state levels. Air quality for the month of July was 59 parts per billion (ppb) at the Temple station and 66 ppb at the Killeen station.

**4. Action Item:** Regarding approval of minutes from the April 27, 2021 meeting.

**Heather Buller made a motion to approve the April 27, 2021 meeting minutes, seconded by Gene Roberts; the motion passed unanimously.**

**5. Discussion and Item:** Regarding BPAC Bylaws Update.

James McGill informed the group that staff had recently reviewed the BPAC Bylaws and found that they did not match the parent KTMPO Bylaws. Mr. McGill stated that staff had proposed some revisions to the bylaws to reorganize the document and change language were necessary to match the KTMPO Bylaws. Mr. McGill stated that all of the changes would be brought back for approval at the next BPAC meeting

except for the revisions regarding officer terms and term limits since the BPAC would be holding elections later in the meeting.

**Gene Roberts made a motion to approve the revisions to the Bylaws regarding officer term lengths and term limits, seconded by Heather Buller; the motion passed unanimously.**

**6. Discussion and Action Item:** Regarding FY2022 BPAC Chair and Vice Chair election.

James McGill provided an update to the group that the FY21 elections had been missed and that it was time for the committee to elect a new Chair and Vice Chair. Mr. McGill commended Kara Escajeda for her service as chair of the BPAC for the past several years. The group discussed who would be willing to lead the group and decided to nominate Jason Deckman of Temple for the Chair position and Matt Bates from Belton for the Vice Chair.

**Heather Buller made a motion to nominate Jason Deckman for BPAC Chair and Matt Bates for BPAC Vice Chair, seconded by Gene Roberts; the motion passed unanimously.**

**7. Discussion Item:** Regarding 2045 MTP Reprioritization Update.

James McGill informed the committee that the 2045 MTP Reprioritization has been completed and that a summary of the TAC and Policy Board decision making process was included in the packet for review. Mr. McGill stated that the Policy Board approved 8 new projects to be added to the TIP and that 3 Bike/Ped projects were added from the Livability Track. Jason Deckman shared some additional information about the process of selecting and funding KTMPO projects.

**8. Discussion Item:** Regarding Local Update on Bicycle and Pedestrian Activities:

James McGill shared upcoming local bicycle and pedestrian events with the group. Jason Deckman shared two additional Temple events, the 9/11 Stair Climb and Rucks on Main, that were not included in James' list.

**9. Discussion Item:** Regarding the Trail of the Month Highlight Series.

James McGill updated the committee on the Trail of the Month Highlight Series and asked the Committee if they were still interested in pursuing this effort. Several members stated that they would like to continue with the Trail of the Month Highlight effort and shared ideas for how the information might be distributed potentially via the KTMPO website. Kara Escajeda suggested hiring a videographer to promote the trails if there was available budget. Jason Deckman recommended that members be more proactive in passing materials on to KTMPO staff for posting on the website.

**10. Discussion Item:** Regarding a Regional Shared Micromobility Program.

James McGill stated that at the June Policy Board meeting a couple Policy Board members shared concerns with micromobility companies moving into the KTMPO region and requested that KTMPO staff/BPAC develop a regional policy guiding the introduction of these companies. Kara Escajeda stated that this had been discussed in the past and KTMPO already had a regional policy. Several BPAC members shared their thoughts on scooter entering companies in the region.

**11. Discussion Item:** Regarding central location for promoting regional events.

James McGill stated that at the last BPAC meeting Kara Escajeda had mentioned having a central location for promoting regional events now that the CenTex App had been discontinued. Mr. McGill shared some platforms he had found already and BPAC members discussed ideas for how to do this including utilizing the KTMPO website and dedicating a new page to this.

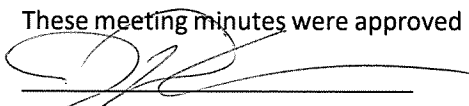
**12. Member Comments.**

No member comments.

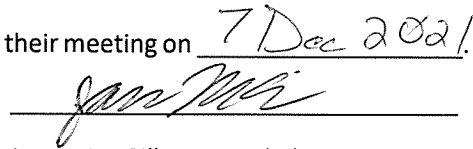
**13. Next Meeting: October 26, 2021 at 9:30 a.m.**

**14. Adjourned:** The meeting adjourned at 10:43 a.m.

These meeting minutes were approved by the BPAC members at their meeting on 7 Dec 2021.



Jason Deckman, BPAC Chair



James McGill, Regional Planner