



Bicycle/Pedestrian Advisory Committee Meeting

**March 10, 2020
9:30 a.m.**

Agenda



Killeen-Temple Metropolitan Planning Organization Bicycle/Pedestrian Advisory Committee (BPAC)

**Tuesday, March 10, 2020
Central Texas Council of Governments Building
2180 North Main Street, Belton, Texas 76513**

**Regular Meeting: 9:30a.m.
AGENDA**

1. Call to Order.
2. Opportunity for Public Comment.
3. Staff Update: Air Quality, Regional Events, Grant Opportunities.
4. **Action Item:** Approval of January 14, 2020 BPAC Meeting Minutes.
5. **Discussion Item:** Update on regional Transportation Alternatives Program (TAP) and Safe Routes to School (SRTS) awards.
6. **Discussion Item:** Update on TxDOT Bicycle Advisory Committee.
7. **Discussion Item:** Discuss projects or initiatives for May 2020 as National Bike Month and May 6, 2020 as Bike to School Day.
8. **Discussion Item:** Regional Trail of the Month Highlight Series.
9. **Discussion Item:** Cen-Tex Trails Application Update and Marketing Campaign.
10. Member Comments.
11. Next Meeting: May 12th at 9:30 a.m.
12. Adjourn.

(1)The Killeen-Temple Metropolitan Planning Organization is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact the KTMO office at 254-770-2200 24 hours in advance if accommodation is needed. (1)Citizens who desire to address the Committee on any matter may sign up to do so prior to this meeting. Public comments will be received during this portion of the meeting. Comments are limited to 3 minutes maximum. No discussion or final action will be taken by the Committee.

Item 3: Staff Update

Staff Update

Upcoming regional bike/ped related events are listed below:

- Hometown Heroes Color Run/Walk 2020 – March 14th in Nolanville
- 10th Annual Bush's Spring Chicken 10k – March 28th in Temple
- AdventHealth Silver Classic 5k & 3k – March 29th in Killeen
- MerDash Fun Run & Clean Up – April 4th in Salado
- Nolanville Fox Trot 5k – April 11th in Nolanville
- Fallen Heroes 5k – April 25th in Killeen
- Stampede on the Chisholm Trail Bike Ride – May 2nd in Belton
- Jackrabbit Run 5k/10k – May 9th in Copperas Cove

Item 4: Meeting Minutes



**KILLEEN TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPPO)
Bicycle and Pedestrian Advisory Committee (BPAC)**

Tuesday, January 14, 2020
9:30 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Voting Members Present

Chair Kara Escajeda—City of Nolanville	Joseph Molis for Courtney Peres – City of Harker Heights
Jason Deckman for Brian Chandler—City of Temple	Carlos Santiago – Citizen
John Wiist – King of the Mountains Cyclery	Pete Vento – City of Killeen
Michael Love for Kristina Manning – Fort Hood	Erika Kunkel – TxDOT Waco District

Others Present

Jason Deckman – City of Temple	Sydnee Steelman—KTMPPO
Amanda Cook – Texas App Team	James McGill – KTMPPO
	Helen Owens - KTMPPO

Meeting Minutes

1. Call to Order: Sydnee Steelman called the meeting to order at 9:35 a.m.

2. Public Comment: No comments were made from the public.

3. Staff Update: Sydnee Steelman updated the group about the Complete Streets resolution. She also presented the group with upcoming events in the region. Air quality readings through the end of December 2019 were shown to the BPAC. Ozone readings for the month of August were 55 parts per billion (ppb) at the Killeen station and 55 ppb at the Temple station.

4. Discussion Item: Approval of November 5, 2019 BPAC Meeting Minutes.

Jason Deckman made a motion to approve November 5, 2019 BPAC meeting minutes, seconded by Joseph Molis; the motion passed unanimously.

5. Action Item: 2020 Texas Trails and Active Transportation Conference.

Sydnee Steelman informed the committee about the upcoming Texas Trails and Active Transportation Conference that will take place in March. The conference will provide seminars and presentation regarding trail development and innovation. Chair Kara Escajeda mentioned KTMPPO possibly sponsoring a BPAC member to attend the conference.

6. Discussion Item: Update and discussion on Texas Proposition 5 vote.

Ms. Steelman informed the committee of the passage of Proposition 5 back in November. Proposition 5 dedicated revenue from the sales tax on sporting goods to the state Parks and Wildlife Department and the Texas Historical Commission. Ms. Steelman asked the group how the extra funding could potentially affect entities within the region. Chair Escajeda stated that more grant funding will become available for cities and counties.

7. Discussion and Action Item: Update on regional Transportation Alternatives Program (TAP) and Safe Routes to School (SRTS) awards.

Erika Kunkel stated that smaller entities that applied to the program will receive a funding announcement in the coming weeks. Larger entities will find out in late February. Ms. Kunkel will provide another update at the next BPAC meeting.

8. Discussion Item: Update on other transportation alternative grant opportunities.

Ms. Steelman told the group about various grant funding opportunities that are currently available.

9. Discussion Item: Discuss potential projects or initiatives for May 2020 as National Bike Month and May 6, 2020 as Bike to School Day.

Chair Escajeda stated that member entities can send their various initiatives for KTMPO to promote during Bike Month. Ms. Steelman also presented preliminary ideas for projects to the group.

10. Discussion Item: NCTCOG Regional Trail of the Month Video Series.

Ms. Steelman informed the committee that the North Central Texas Council of Governments creates “Trail of the Month” videos highlighting a regional trail each month. She also stated that if committee members were interested, the committee could start selecting a regional trail to highlight each month. The trail could be featured on the Centex Trails app and promoted other places as well. Various members expressed interest in starting the video series. Ms. Steelman stated that KTMPO staff will further discuss logistics and present more information at the March meeting.

11. Discussion Item: Centex Trails Application Update.

Mandie Cook from the Texas App Team stated that most of the app is complete with the exception of QR codes and some individual trail information. Ms. Steelman stated that the app will be presented at the 2019 Centex Race Series Banquet on January 16th.

12. Member Comments.

None.

13. Discuss Date, Time, and Agenda Items for Next Meeting.

The next meeting will be held March 10th at 9:30 a.m.

14. Adjourned: The meeting adjourned at 10:18 a.m.

These meeting minutes were approved by the BPAC members at their meeting on _____.

Kara Escajeda, BPAC Chair

James McGill, Regional Planner

**Item 5: Regional
Transportation Alternatives
Program (TAP) and Safe Routes
to School (SRTS) Awards**



Regional Transportation Alternatives Program (TAP) and Safe Routes to School (SRTS) Awards

In the Fall of 2019, the Cities of Belton, Nolanville, Temple, Troy requested letters of support for the TxDOT Transportation Alternatives (TA) and Safe Routes to School (SRTS) Program grant funds to assist with entity-specific projects.

On January 30th, 2020 the Texas Transportation Commission selected the City of Troy to receive a Safe Routes to School award. The award provides new sidewalks for Mays Middle School in Troy. This project will be going through the public involvement process to be added to the 2045 MTP and FY19-22 TIP.

Action Needed: None. For discussion only.

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

Page 1 of 2

VARIOUS Districts

The Texas Transportation Commission (commission) desires to award federal funds for 30 bicycle and pedestrian infrastructure projects under two separate funding programs as follows:

- 12 projects totaling \$8,577,168 in remaining funds under the Safe Routes to Schools (SRTS) Program
- 18 projects totaling \$15,838,882 in available funds under the Transportation Alternatives Set-Aside (TA) Program

SRTS funding was authorized under the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) and is contained in 23 U.S.C. §402. Available SRTS infrastructure funds are associated with past federal appropriations under SAFETEA-LU. The commission adopted administrative rules that establish the guidelines under which the SRTS Program is administered by the Texas Department of Transportation (department) located at Title 43, Texas Administrative Code (TAC), §§25.500 - 25.505. This award distributes funds to projects located within two miles of schools with grades kindergarten through 8 in communities regardless of population size. In accordance with TAC rules, the commission will select SRTS projects for funding based on recommendations from the director of the division responsible for administering the SRTS Program, funding availability, the safety of the traveling public, the overall goals of the program, and safety in and around school areas. Exhibit A is a list of the SRTS projects recommended for funding.

TA funding is authorized under Section 1190 of Fixing America's Surface Transportation (FAST) Act and codified at 23 U.S.C. §133(h). Available TA funds are associated with fiscal year 2019 – 2020 federal appropriations for nonurban areas with a population of 5,000 or less located outside Transportation Management Areas. The commission adopted administrative rules that establish the guidelines under which the TA Program is administered by the department located at 43 TAC §§11.400 - 11.418. In accordance with TAC rules, the commission will select TA projects for funding based on recommendations from the director of the division responsible for administering the TA Program, the potential benefit of the projects to the state, and whether the projects enhance the surface transportation system. Exhibit B is a list of the nonurban TA projects recommended for funding.

The commission recognizes that the federal legislation requires the state to have a competitive process to allow eligible entities to submit projects for funding. A Notice of Call for Projects for SRTS and TA funds was published in the *Texas Register* on February 8, 2019. SRTS and TA project applications were received by the department on or before August 15, 2019. Projects were evaluated for eligibility, technical standards, and specific selection criteria as set forth in the TxDOT's 2019 TA/SRTS Program Guide.

IT IS THEREFORE ORDERED by the commission that the projects listed in Exhibit A and Exhibit B are hereby selected and designated for funding under the SRTS and TA Programs and that the executive director or the director's designee is authorized to proceed with the award and execution of local agreements, as required by the program rules.

IT IS FURTHER ORDERED that for each SRTS project listed in Exhibit A and subsequently verified as eligible for development, the amount awarded represents 100 percent federal funds and no local match is required.

TEXAS TRANSPORTATION COMMISSION

VARIOUS Counties

MINUTE ORDER

Page 2 of 2

VARIOUS Districts

IT IS FURTHER ORDERED that for each TA project listed in Exhibit B and subsequently verified as eligible for development, the total amount in federal funds must be locally matched by a minimum of 20 percent. The required match may be 100 percent in cash, a combination of cash and state funds, available through the department's Economically Disadvantaged Counties Program, or a combination of cash and federally-eligible in-kind contributions.

IT IS FURTHER ORDERED that should additional funding become available, the commission may select additional eligible projects for funding from among those project nominations submitted in the 2019 SRTS/TA Call for Projects.

Submitted and reviewed by:


Director, Public Transportation Division

Recommended by:


Executive Director

115662 JAN 30 '20
Minute Date
Number Passed

EXHIBIT A
SAFE ROUTES TO SCHOOLS (SRTS) PROGRAM AWARD

Project Sponsor	Project Name	Area Designation	Primary Facility	Federal Funds Requested
City of Balch Springs	Floyd Elementary SRTS	Metropolitan	Sidewalks	\$963,225
City of Dayton	North-South Sidewalk Project	Small Urban	Sidewalks	\$440,801
City of El Paso	Ysleta Middle School SRTS	Metropolitan	Shared Use Path / Bike Lanes	\$999,953
City of Elgin	Schools to Downtown Connections	Small Urban	Sidewalks	\$415,059
City of Granger	Granger K-8 SRTS	Nonurban	Sidewalks	\$551,468
City of Hillsboro	Hillsboro Middle School SRTS Phase 2	Small Urban	Sidewalks	\$594,259
City of Jasper	Multi-Segment Integrated Network	Small Urban	Sidewalks	\$1,036,551
City of Kingsville	Citywide SRTS Improvements	Small Urban	Sidewalks	\$880,198
City of Lorena	Lorena Elementary & Middle School SRTS	Nonurban	Sidewalks	\$781,867
City of Smithville	Smithville SRTS Sidewalks	Nonurban	Sidewalks	\$878,438
City of Troy	Mays Middle School SRTS	Nonurban	Sidewalks	\$277,571
City of Waco	J H Hines Elementary Sidewalks	Small Urban	Sidewalks	\$757,778
Total				\$8,577,168

EXHIBIT B
TRANSPORTATION ALTERNATIVES SET-ASIDE PROGRAM
AWARD FOR NONURBAN AREAS (POPULATIONS OF 5,000 OR LESS)

Project Sponsor	Project Name	Primary Facility	Federal Funds Requested
City of Columbus	Martin Luther King St SRTS Improvements	Sidewalks	\$344,752
City of Dripping Springs	Dripping Springs Middle School SUP and Sidewalks	Shared Use Path (SUP) / Sidewalks	\$1,670,084
City of Dripping Springs	Rob Shelton Blvd Sidewalks	Sidewalks / Bike Lanes / Trail	\$1,150,116
City of Hallsville	Hallsville SUP Improvements	SUP	\$732,427
City of Hudson Oaks	Hudson Oaks Multimodal Trail	SUP	\$2,131,225
City of Lindale	Lindale SRTS	Sidewalks	\$835,644
City of Lorena	Lorena Downtown Streetscape Revitalization	Sidewalks	\$1,479,954
City of Mont Belvieu	SH 146 and Subdivision Access Sidewalks	Sidewalks	\$826,060
City of New Boston	SRTS Downtown Sidewalks	Sidewalks	\$753,726
City of Smithville	Loop 230 Sidewalks	Sidewalks	\$618,720
City of Taft	Connectivity/Accessibility Sidewalks	Sidewalks	\$459,448
City of Three Rivers	Connectivity/Accessibility Sidewalks	Sidewalks	\$674,360
City of Van Alstyne	SUP from Elementary School to Park	Sidewalks	\$877,823
City of Whitesboro	Main Street/TX 56 Sidewalk Improvements	Sidewalks	\$529,948
El Paso County	Tornillo North Sidewalks	Sidewalks	\$1,063,485
El Paso County	Tornillo South Sidewalks/SUP	Sidewalks/SUP	\$1,146,095
Kleberg County	Ricardo SRTS & Connectivity/Accessibility Sidewalks	Sidewalks	\$243,834
Kleberg County	Riviera SRTS & Connectivity/Accessibility Sidewalks	Sidewalks	\$301,181
Total Award – Nonurban TA			\$15,838,882


Item 6: TxDOT Bicycle Advisory Committee

Update on TxDOT's Bicycle Advisory Committee meeting

TxDOT's Bicycle Advisory Committee meets quarterly every year and advises the Transportation Commission on bicycle issues throughout the state of Texas. Some of the key initiatives the Bicycle Advisory Committee is focusing on are developing the overall strategic direction of biking in the state, constructing bikeways, and promoting the development of bicycle trails for tourism.

Staff would like to request a discussion from the BPAC on the presentations from the Committee's latest meeting on January 17th.

Action Needed: None. For discussion only.



Bicyclist and Pedestrian Count Data in Texas

Shawn Turner, P.E.
Texas A&M Transportation Institute

January 9, 2020

Better data is needed to better accommodate bicyclists & pedestrians

- 1 Standardize bikeway design guidance so TxDOT engineers refer to one source
- 2 Initiate District bicycle plans statewide
- 3 Continue to incorporate bicycle criteria into Project Safety Scoring Tool
- 4 Develop District-level bike/ped design engineering subject matter expertise
- 5 Promote collection of bike/ped data
- 6 Refine DSR or develop scoping tool to address b/p needs based on context
- 7 Refine req'ts to better incorporate temporary b/p facilities (detours) in traffic control plans
- 8 Refine existing or create new TxDOT training classes
- 9 Refine comment response process to better document bikeway needs
- 10 Update standard contract to ensure consistent bike/ped accommodation and allow for design flexibility
- 11 Develop informational handouts to strengthen b/p involvement at PDCC & DCC
- 12 Create a state-level clearinghouse of bike/ped transportation plans
- 13 Assess bike and ped consultant qualifications separately
- 14 Formalize bike/ped performance measures as part of department project scoring and selection processes (e.g. Decision Lens)
- 15 Develop guidance and awareness for annual District bike meeting/hearing



Safety

- Exposure for crash rates
- Behavior (contra-flow riding)

Planning

- Demand estimation
- Travel patterns

Design

- Facility type and design
- Barriers
- High activity areas

Performance Measurement

- Before and after studies
- Long-term trends from areawide improvements
- Mode shift

Understand problems

Anticipate future needs

Identify solutions

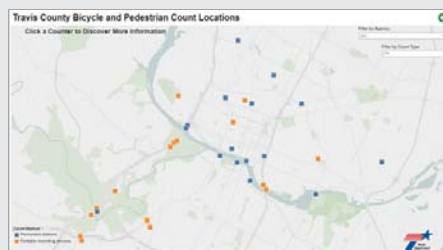
Track trends

We need to know about bicycle and pedestrian usage on our roadways.

Multiple strategies to “close the data gap”



- Texas Bicycle and Pedestrian Count Exchange
- Crowdsourced bicycle data (Strava Metro)
- Data collection and analysis guidance
- Counter equipment loan program
- Training in spring 2020
- Funding for bike/ped counts in 2020-2021





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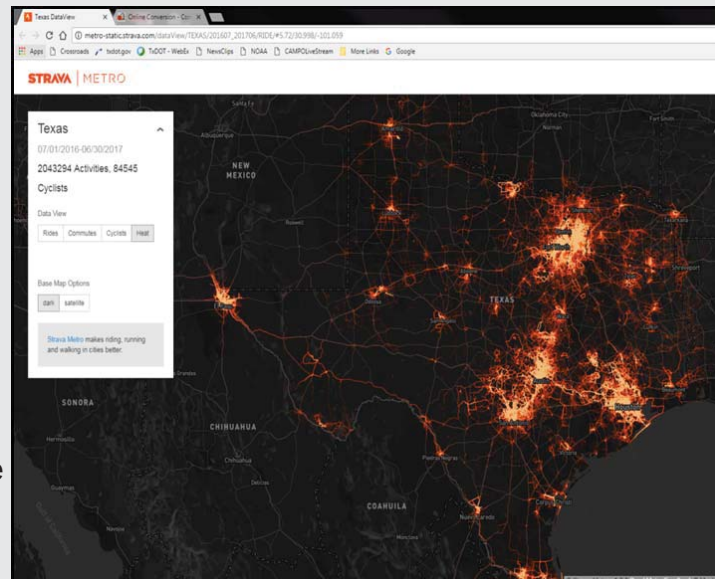


StravaMetro Data:

- Crowd-sourced data collected by bicyclists using fitness app
- TxDOT acquired 4 years of statewide Strava data

Access:

- TxDOT staff can access Strava data (.gbd) through shared network drive
- Local entities have free access through sublicense

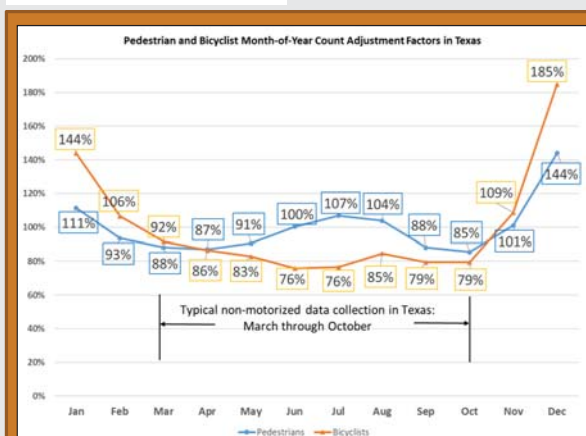


January 9, 2020

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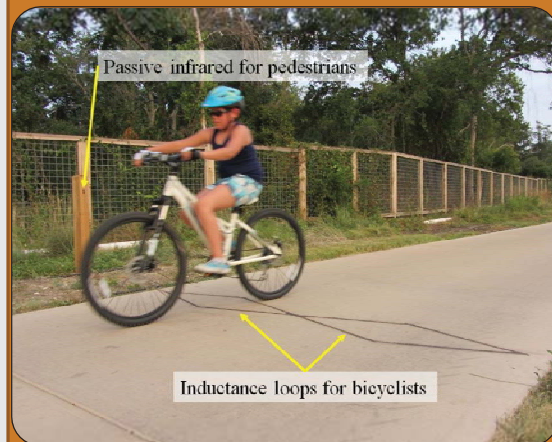


Guide for Seasonal Adjustment and Crowdsourced Data Scaling



Provide statewide seasonal adjustment factors for short-term (7-day) counts

Guidance for bike/ped count programs



Improving the Amount and Availability of Pedestrian and Bicyclist Count Data in Texas

January 9, 2020

8



- Portable equipment for loan:
 - 10 infrared counters
 - 8 pneumatic tube counters (bikes)
- Available for:
 - TxDOT districts
 - Local agencies
 - Others as available



9



- 3 training modules
 1. Smart uses of bicyclist and pedestrian count data
 2. Collecting bicyclist and pedestrian count data
 3. Bicyclist and Pedestrian Count Exchange
- Webinar overview (90 minutes)
 - February 6 and 11
- In-person, full-day training
 - Pharr District (March)
 - San Antonio (March 25) – in coordination with Texas Trails and Active Transportation Conference
 - Houston (April)
 - Dallas-Ft. Worth (April)



- Accelerate “closing the bike/ped data gap”
- Focus on strategic locations on State Highway System
- Possible combination of:
 - Permanent counter installation – continuous data throughout year
 - Portable counters – 7-14 days for selected months



Shawn Turner, P.E.

s-turner@tti.tamu.edu

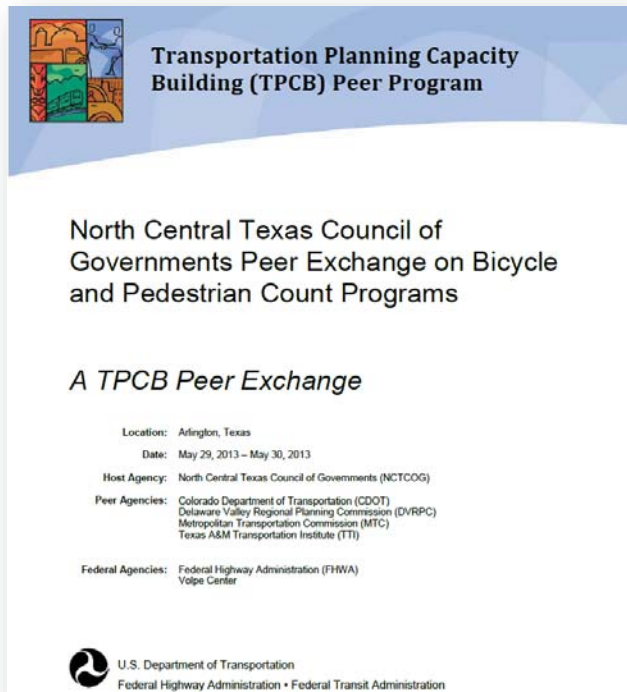
(979) 317-2481



Questions?

FHWA Peer Exchange, May 2013

3



[Peer Exchange Report is Available Online](#)

- Two-Day TPCB Peer Exchange at NCTCOG
- Peer Agencies Provided Guidance to Setup and Operate a Count Program
 - ▣ Performance Measures
 - ▣ Type of Equipment
 - ▣ Count Locations and Frequency
 - ▣ Data Management
- Selected Peers:
 - ▣ CDOT DVRPC
 - ▣ MTC TTI

Why Do we Want to Count?

4

- ▣ Provide Data About Actual Non-motorized Travel Volumes (Mobility Plan Performance Measures)
- ▣ Inform the Public and Decision Makers About Actual Usage and Travel Patterns
- ▣ Analyze Trends
- ▣ Evaluate the Impacts of Specific Projects (before/after)
- ▣ Relevance!
 - “If it’s not counted, it doesn’t count.” – Bill Schultheiss, Toole Design Group

**Item 7: Projects or Initiatives
for National Bike Month and
May 6, 2020 as Bike to School
Day**

**Potential Projects or Initiatives for May 2020 as National Bike Month and
May 6, 2020 as Bike to School Day**

This item was brought up for discussion at the previous BPAC meeting in January. Staff would like additional input from the BPAC regarding potential projects or initiatives to further support and promote National Bike Month and May 6, 2020 as Bike to School Day. Below are ideas for possible events:

- Event Advertisement and Publicity: Create flyers to distribute to schools and businesses. Advertise on KTMPPO website and Cen-Tex Trails app.
- Route Mapping Assistance: Provide links or maps on entity websites highlighting common bike-friendly routes.
- Bike to School Train: Work with school districts to organize a bike-pool or bike train for parents and students for Bike to School Day.
- Local Bike Challenge: Create and promote bike challenge on Cen-Tex Trails app.
- Bike Rodeos: Work with school districts to create bike rodeos for children to learn bike safety and handling skills, while also sharing the rules of the road.
- Smart Cycling Classes: Find and promote any bike safety courses occurring in the coming months.

Action Needed: None. For discussion only.

Item 8: Regional Trail of the Month Highlight Series

Regional Trail of the Month Highlight Series

The North Central Texas Council of Governments Bike/Ped Division prepares and releases videos each month highlighting some of its regional trails and trail amenities. This “Trail of the Month” project is used to promote individual trails across the NCTCOG region and provide citizens with more detailed information about the featured trail. The video series contains interviews of trail users as well as local elected officials regarding the impact the trail has made on their regions.

Staff is seeking feedback on possibly starting a similar video series to highlight trails in the KTMPO region. Such videos could be uploaded to the Cen-Tex Trails app for users to watch and further promote trails in the KTMPO region.

This agenda item was brought up for discussion at the January BPAC meeting. Staff has discussed the possibility of doing something like this and will provide an update to the committee, followed by feedback and discussion.

Action Needed: None. For discussion only.

Item 9: Cen-Tex Trails Application Update and Marketing Campaign

Cen-Tex Trails Application Update

KTMP Staff has been working with the Texas App Team to complete the Cen-Tex Trails app. Feedback from the BPAC has been submitted to the Texas App Team in order to make corrections and update information on the app.

Staff attended the 2019 Centex Race Series Banquet on January 16th to promote the app to the banquet attendees.

Staff is seeking input from the committee regarding further promotion of the Cen-Tex Trails app.

Action Needed: None. For discussion only.

Grant Opportunities

Grant Opportunities & Webinars

The Rails to Trails Conservancy is hosting an upcoming webinar regarding using events to build support and awareness for trails. See below for webinar information:

- Hosting Events on the Trail – March 25th at 1:45 p.m.
- Link to Webinars: <https://www.railstotrails.org/build-trails/webinars/>

PeopleforBikes hosts free monthly webinars regarding the latest news in the biking industry. Upcoming webinars are listed below:

- Everything E-Bikes – March 18th at 2 p.m.
- Ride Spot: Our plan to turn infrequent riders into enthusiastic customers – April 15th, time TBD.
- Link to Webinars: <https://peopleforbikes.org/our-work/webinar-series/>

The Texas Department of Agriculture administers the Community Development Fund, which is the largest fund category in the TxCDBG Program. Funds may be used for public infrastructure, street and drainage improvements, and various other opportunities. More information regarding this grant may be found here: [https://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/RuralCommunityDevelopmentBlockGrant\(CDBG\).aspx](https://www.texasagriculture.gov/GrantsServices/RuralEconomicDevelopment/RuralCommunityDevelopmentBlockGrant(CDBG).aspx)

The Texas Parks and Wildlife Department administers the National Recreational Trails Fund in Texas under the approval of the Federal Highway Administration (FHWA). This federally funded program receives its funding from a portion of federal gas taxes paid on fuel used in non-highway recreational vehicles. More information regarding this grant may be found here: <https://tpwd.texas.gov/business/grants/recreation-grants/about-local-parks-grants>

Recreational Trails Grant

Funds for this grant can be spent on the construction of new trails, improvement of existing trails, to develop trailheads or trail facilities, or to acquire trail corridors.

Max Award Amount: \$200,000

Match: up to 80% of project cost

Deadline: February 1 (annually)

Local Parks Grant

This grant assists with the acquisition and/or development of public recreation areas and facilities. All grant assisted sites must be dedicated as parkland, be properly maintained, and open to the public.

Max Award Amount: \$1.5 million for urban areas, \$750,000 for non-urban areas, and \$150,000 for small community recreation.

Match: up to 50%

Deadline: December 4 (annually)

BPAC Member Listing

**Chair Kara Escajeda**

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BICYCLE/PEDESTRIAN ADVISORY COMMITTEE**Kristina Manning**

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John Wiist

King of the Mountain Cyclery

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End of Packet