



**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMP)  
TRANSPORTATION PLANNING POLICY BOARD (TPPB)**

Wednesday, March 17, 2021

9:30 AM

**Electronic Meeting**

Central Texas Council of Governments (CTCOG)  
2180 North Main Street  
Belton, TX 76513

**Policy Board Voting Members Present**

Councilmember Steve Harris – City of Killeen (Chair)	Commissioner Bobby Whitson for Judge David
Councilmember Debbie Nash-King – City of Killeen	Blackburn – Bell County
Jason Deckman for Mayor Tim Davis – City of	Bob van Til for Councilmember David Leigh –
Temple	City of Belton
Bobby Lewis for Vice-Chair Mayor Bradi Diaz – City	Kristina Ramirez for Mayor Spencer Smith – City
of Copperas Cove	of Harker Heights
Darrell Burtner – Hill Country Transit District	Stan Swiatek – TxDOT Waco District

**Policy Board Non-Voting Members Present**

Mario Perez – Fort Hood

**Others Present**

Tony McIlwain – City of Killeen	Brigida Gonzalez – TxDOT TPP
David Olson – City of Temple	Kara Escajeda – City of Nolanville
Don Ferguson – Village of Salado	Derek Czapnik – Hill Country Transit District
Victor Goebel – TxDOT Waco District	Michael Love – Fort Hood
Brenton Lane – TxDOT Waco District	Keith Sledd – HOTDA
Christi Bonham – TxDOT Waco District	Uryan Nelson – KTMP Director
Allen Duncan – TxDOT Waco District	Kendra Coufal – KTMP
Erika Kunkel – TxDOT Waco District	James McGill – KTMP

In observance of State and Local directives regarding social distancing and travel; members participated via the live stream where possible.

Due to neither the Chair (Mayor Jose Segarra) or the Vice Chair (Mayor Bradi Diaz) being present, Councilmember Steve Harris presided over the meeting without objection from the other members.

**Meeting Minutes**

**1. Call to Order:** Councilmember Steve Harris called the meeting to order at 9:45 a.m.

**2. Opportunity for Public Comment:** No comments were made by the public.

**3. Staff Update:** Advisory Meetings; 2045 MTP Reprioritization Update; FHWA Apportionment of Highway Infrastructure Program Funds; TxDOT Legislative Appropriations Request for 2021; Amendments to the TA Program; Air Quality.

Uryan Nelson informed PB of upcoming board and advisory committee meetings through May. Mr. Nelson updated the Board on progress with the 2045 MTP Reprioritization and recent schedule changes. Mr. Nelson informed the Board that information regarding FHWA Covid relief funds, the TxDOT Legislature Appropriations request for 2021, and recent TA rule changes affecting the MPO are available in the meeting packet for review. Air quality readings for the month of February were 54 parts per billion (ppb) at the Temple station and 54 ppb at the Killeen station.

**4. Action Item:** Approve minutes from January 13 and February 17, 2021 meetings.

**Jason Deckman made a motion to approve the January 13 and February 17, 2021 meeting minutes, seconded by Kristina Ramirez; the motion passed unanimously.**

**5. Discussion and Action Item:** Approve Resolution 2021-04 regarding Safety Performance Measures.

Kendra Coufal informed the Board that this resolution adopting Safety Performance Measures is an annual requirement for the MPO. Ms. Coufal stated that the TAC recommended readoption of the state's updated safety targets. Ms. Coufal informed the Board that KTMPO staff is considering working with a consultant to tailor targets to the local region in the coming year.

**Jason Deckman made a motion to approve Resolution 2021-04 regarding Safety Performance Measures, seconded by Kristina Ramirez; the motion passed unanimously.**

**6. Discussion and Action Item:** Approve Resolution 2021-05 regarding Transit Asset Management/State of Good Repair Performance Measures.

Kendra Coufal informed the Board that similar to the last item this resolution adopting Transit Asset Management/State of Good Repair Performance Measures is an annual requirement for the MPO. Ms. Coufal stated that TAC recommended readoption of the performance targets in HCTD's Transit Asset Management Plan (TAMP).

**Darrell Burtner made a motion to approve Resolution 2021-05 regarding Transit Asset Management/State of Good Repair Performance Measures, seconded by Kristina Ramirez; the motion passed unanimously.**

**7. Discussion and Action Item:** Approve KTMPO Unified Planning Work Program (UPWP) amendments for Subtasks 1.1, 1.4, 5.2, 5.8, 5.9 & 5.10.

Kendra Coufal informed the Board that the amendment to Subtask 1 is needed to cover expenses related to KTMPO's new web map. Ms. Coufal stated that the amendments to Subtask 5 are to correctly reflect spending on Special Studies conducted in FY20. Ms. Coufal stated that neither the overall budget of the UPWP or each Subtasks overall budget is not changing, the funds are only being moved around inside.

**Jason Deckman made a motion to approve KTMPO UPWP amendments to Subtasks 1.1, 1.4, 5.2, 5.8, 5.9 & 5.10, seconded by Darrell Burtner; the motion passed unanimously.**

**8. Discussion Item:** Regarding new TxDOT project estimation procedures and funds programming.

Victor Goebel with TxDOT Waco District provided the Board a brief presentation on TxDOT project estimation procedures and changes that are being made to those procedures and programming costs. Mr. Goebel explained that going forward contingency costs will be included in project estimates resulting in



less projects being programmed but limiting the amount of maintenance funding being lost due to changes in projects during construction.

**9. Discussion Item:** Regarding programmed projects for the 2022 Unified Transportation Program (UTP).

Victor Goebel with TxDOT Waco District informed the TAC that there are no changes to KTMPO projects programmed in the 2022 UTP, except for updated estimates which will now be occurring yearly.

**10. Discussion Item:** Regarding FY20 Annual Performance Expenditure Report (APER).

Uryan Nelson informed the Board that this is an annual report KTMPO submits. Mr. Nelson stated that the report is being presented to Board for their review.

**11. Discussion Item:** Regarding FY20 Annual Project Listing (APL).

Uryan Nelson informed the Board that this is another annual report KTMPO submits. Mr. Nelson stated that the report is being presented to Board for their review.

**12. Discussion Item:** Public input received through February 2021.

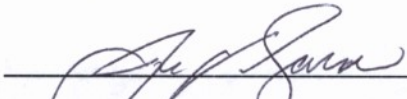
Public input received through February 2021 was presented to the TPPB. No new comments were received since the last meeting.

**13. Member Comments:**

No member comments.

**14. Adjourn:** The meeting adjourned at 10:10 a.m.

These meeting minutes were approved by the TPPB members at their meeting on April 21, 2021.

  
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Mayor Jose Segarra, Chair

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Uryan Nelson, KTMPO Director