



**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
TRANSPORTATION PLANNING POLICY BOARD (TPPB)**

Wednesday, August 21, 2019
9:30 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Policy Board Voting Members Present

Chair Tim Davis – City of Temple	Mayor Bradi Diaz—City of Copperas Cove
Vice Chair Mayor Jose Segarra—City of Killeen	Darrell Burtner for Carole Warlick—Hill Country Transit District (HCTD)
Cheryl Maxwell for Marion Grayson—City of Belton	Judge Roger Miller – Coryell County
Spencer Smith—City of Harker Heights	Victor Goebel, PE – TxDOT Waco District
Councilmember Susan Long—City of Temple	
Judge David Blackburn – Bell County	

Policy Board Non-Voting Members Present

Kristina Manning for Brian Dosa—Ft. Hood

Others Present

Caesar Arizpe—City of Killeen	Uryan Nelson – KTMPO
Ryan Haverlah – City of Copperas Cove	Kendra Coufal – KTMPO
Jason Deckman – City of Temple	Sydnee Steelman – KTMPO
Bobby Whitson—Bell County	James McGill – KTMPO
Christi Bonham – TxDOT Waco District	Helen Owens – KTMPO
Keith Sledd – HOTDA	

Meeting Minutes:

- 1. Call to Order:** Mayor Tim Davis called the meeting to order at 9:48 a.m.
- 2. Opportunity for Public Comment:** No comments were made by the public.
- 3. Staff Update:** Advisory Committees; Air Quality; TxDOT meetings.

Sydnee Steelman reminded the policy board that TAC meetings occur every 1st Wednesday of the month and Policy Board every 3rd Wednesday. Ms. Steelman also stated that the next Bicycle/Pedestrian Advisory Committee meeting will be on September 10, 2019 at 9:00 a.m. Mr. Goebel gave an update on TxDOT project status with TxDOT's stoplight pages and stated that there are no issues with any project and the

cities know what needs to happen to keep things that way. Air quality readings for the Month of July were 61 ppb at the Temple station and 62 ppb at the Killeen station.

4. Action Item: Approve minutes from July 17, 2019 meeting.

Spencer Smith made a motion to approve July 17, 2019 meeting minutes, seconded by David Blackburn; the motion passed unanimously.

5. Action Item: Approve consultants for FY20-22 General Planning Services

Uryan Nelson informed the group that staff had published the FY20-22 General Planning RFQ's back in July and received five submittals. Staff scored the RFQ's and gave 4 of the 5 scores over 80. Mr. Nelson requested approval for this short list of consultants based on staff's scores. Judge Blackburn asked if there is a mandatory number of consultants that need to be on the list. Mr. Nelson answered that it's just a short list, so we don't have to go through the approval process every time we want to do a study.

David Blackburn made a motion to approve the consultants for FY20-22 General Planning Services, seconded by Jose Segarra; the motion passed unanimously.

6. Discussion Item: Summary of FY19 Special Studies

Kendra Coufal stated that the packet contains an update on the four studies approved by the board back in February. Ms. Coufal informed the group that the projects should be completed around October and November.

7. Discussion Item: Proposed FY20 Special Studies

Kendra Coufal informed the group that staff is going to be considering studies for FY20. Ms. Coufal stated that staff wants to initiate four studies and that they will be discussing with TAC over the coming months which studies to choose. Jose Segarra confirmed that the amount of studies being done was going to be four. Ms. Coufal confirmed that there would be 4 numbers. David Blackburn asked if any of the studies listed were mandatory. Ms. Coufal answered that they were not.

8. Discussion Item: Summary of FY19-20 Scoring Process and Performance Measure Review

Uryan Nelson informed the group that the TAC with the help of some consultants was continuing to review the project scoring process. Mr. Nelson also informed the group that performance measures in the MTP/TIP were being continuously reviewed and updated to reflect the latest goals and targets statewide. Tim Davis asked if the state offered guidelines for re-evaluating the project scoring process/scoring criteria or if it was just up to KTMPO to reevaluate. Kendra Coufal answered that KTMPO staff can reevaluate on their own and that the state mandated performance measures are the best standard to use for scoring criteria. Susan Long asked how special studies were integrated with the scoring process and when the scoring process would be complete. Ms. Coufal answered that the current studies are looking to ensure that performance measures are incorporated into the current scoring process/scoring criteria and that the process should be complete by the end of the year. David Blackburn asked for more clarity regarding the timeline and what happens to projects added in between project calls. Ms. Coufal answered that KTMPO likes to issue new calls every two years and that projects added in between calls are placed at the bottom of the list.

7. Discussion Item: Public input received through July 31, 2019.

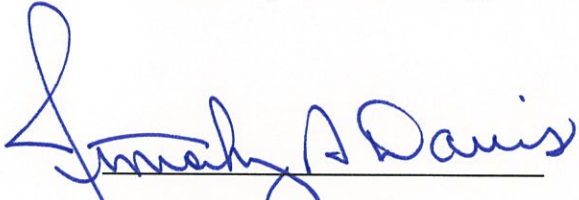
Public input received through July 31, 2019 were presented to the TPPB.

8. Member Comments:

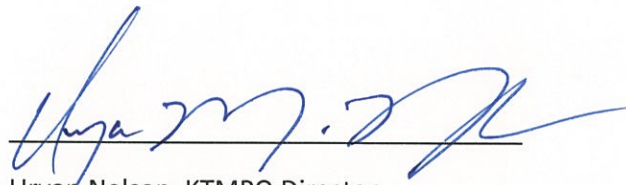
No member comments

9. Adjourn: The meeting adjourned at 10:04 a.m.

These meeting minutes were approved by the TPPB members at their meeting on 9-18-19.



Mayor Tim Davis, Chair



Uryan Nelson, KTMPO Director