



REQUEST FOR QUALIFICATIONS

KILLEEN - TEMPLE METROPOLITAN PLANNING ORGANIZATION

GENERAL PLANNING SERVICES

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Killeen-Temple Metropolitan Planning Organization General Planning Services

Introduction:

The Killeen-Temple Metropolitan Planning Organization (MPO) is designated by the Governor of Texas to serve as the transportation planning organization for the Central Texas region. The purpose of the MPO is to coordinate regional transportation planning within Bell County and portions of Coryell and Lampasas Counties to include the following cities and surrounding areas:

- Bartlett
- Belton
- Copperas Cove
- Harker Heights
- Holland
- Killeen
- Little River / Academy
- Kempner
- Morgan's Point Resort
- Nolanville
- Rogers
- Temple
- Troy
- Village of Salado

The FAST Act (23 CFR 450.306) requires MPOs to develop long-range transportation plans and Transportation Improvement Programs (TIPs) through a performance-driven, outcome-based approach to planning for metropolitan areas of the State. The metropolitan transportation planning process shall be continuous, cooperative, and comprehensive, and provide for consideration and implementation of projects, strategies, and services that will address the following factors:

- (1) Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency;
- (2) Increase the safety of the transportation system for motorized and non-motorized users;
- (3) Increase the security of the transportation system for motorized and non-motorized users;
- (4) Increase accessibility and mobility of people and freight;

- (5) Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;
- (6) Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;
- (7) Promote efficient system management and operation;
- (8) Emphasize the preservation of the existing transportation system;
- (9) Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation; and
- (10) Enhance travel and tourism.

In addition, the MPO supports national transportation goals, increasing the accountability and transparency of the Federal-aid highway program, and improving project decision-making through performance-based planning and programming. Our focus sustains the national goals listed in 23 USC 150:

- Safety: achieve a significant reduction in traffic fatalities and serious injuries on all public roads.
- Infrastructure condition: maintain the highway infrastructure asset system in a state of good repair.
- Congestion reduction: achieve a significant reduction in congestion on the National Highway System.
- System reliability: improve the efficiency of the surface transportation system.
- Freight movement and economic vitality: improve the national freight network, strengthen the ability of rural communities to access national and international trade markets, and support regional economic development.
- Environmental sustainability: enhance the performance of the transportation system while protecting and enhancing the natural environment.
- Reduced project delivery delays: reduce project costs, promote jobs and the economy, and expedite the movement of people and goods by accelerating project completion through eliminating delays in the project development and delivery process, including reducing regulatory burdens and improving agencies' work practices.

Intent of Solicitation:

It is the intent of the MPO to select and negotiate a General Planning Services Contract with one (1) or more firms. The consultant(s) will be chosen based upon the expertise and experience listed as it pertains to the work described. The General Planning Services Contract will be for three (3) years spanning FY20-22, beginning October 1st through September 30th of each year.

Scope of Services:

A third-party contract will be entered into with the consultant(s) to perform general planning services. KTMPO requires services to provide production support to the MPO's transportation planning activities currently or to be set forth in the Unified Planning Work Program (UPWP). The consultant(s) shall function as an extension of KTMPO staff resources by providing qualified technical and professional personnel to perform duties and responsibilities assigned under the terms of the agreement.

The work involves providing assistance to KTMPO staff on a work assignment basis in a variety of technical, graphical, planning, and product review activities. The consultant(s) shall assist MPO staff by providing additional resources to accomplish assignments authorized by the MPO. The consultant(s) shall assist in tasks that are necessary to complete the goals and objectives set forth in the MTP and other unique transportation topics which demand special attention and are beyond the scope of the other regularly-programmed UPWP activities and tasks. The Scope of Services outlines tasks that may be assigned to the consultant(s) under one or more contracts.

KTMPO shall request consultant services on an as-needed basis. There is no guarantee that any or all of the services described in the agreement will be assigned during the term of this agreement. The MPO, at its option, may elect to have any of the services set forth herein performed by other consultants or MPO staff.

Scope of Services may include, but will not be necessarily limited to the following types of work:

1. Travel Demand Model Development and/or Update
2. Congestion Management Plan Development and/or Update
3. Metropolitan Transportation Plan Development and/or Update
4. Regional Special Studies to include, but not limited to: performance based planning and programming, corridor studies, alternative modes studies, transit studies, freight studies, environmental justice analysis, traffic count studies, and others.

Specification for Work:

All plans, studies, reports and documents shall be prepared to meet state and federal requirements as applicable. Work products shall be accurate, legible, complete, and furnished in media acceptable to the MPO. Electronic files shall be delivered in formats compatible with the MPO's computer systems and software.

Submittal Format:

In order to be considered, five (5) copies of the submittals must be received by the Killeen-Temple MPO on or before 5:00 p.m., Friday, August 16, 2019.

All submittals must be in a sealed envelope marked:

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ATTN: Uryan Nelson

Each submittal must be limited to thirty (30) pages and can be single or double sided. Each printed side will be considered a page. It is requested that the responses be in the same order as the selection and evaluation procedures.

Submittals should include the following:

1. Brief overview of firm’s history and organization that includes the name of the firm’s contact person and contact information.
2. Experience and expertise to include resumes of all personnel that may be assigned to KTMPO given the described possible services needed, list of organizations for which your firm has provided similar general planning services, and short narrative describing how your firm has functioned with other government agencies providing general planning services.
3. Familiarity and experience working in the Central Texas KTMPO area.
4. Description of firm’s current and future projected workload and ability to handle each aspect of the scope of services described herein.
5. A statement that the proposal is binding for not less than 60 days after the proposal due date.

Selection and Evaluation Procedures:

In evaluating the RFQ submittals, the MPO is particularly interested in firms demonstrating competent, timely, experienced and functional methods to accomplish these services. KTMPO staff will review all submittals and report results to the KTMPO Policy Board who will make the final decision on selection.

Each RFQ submittal should be clearly marked on the cover and should be as concise as possible. Any additional information may be submitted in a separate document marked “Appendix.” A weighted percentage for each evaluation criteria has been established.

Submittals will be evaluated using the following criteria:

1. Experience and knowledge relating to MPO General Planning Services as stated in Scope of Services (30)
2. Quality of work on similar or related projects previously undertaken (20)
3. Qualifications and experience of staff and sub-consultant staff (20)
4. Evaluation of previous work completed for KTMPO (10)
5. Familiarity with the KTMPO planning area (10)
6. Proximity to the geographic location of the MPO (5)
7. Projected workload that will potentially run concurrent with these projects that could affect the firm's ability to adequately staff these projects (5)

The selection of professional consultant(s) shall be based on qualification information exhibited in both written and graphic form. Interviews may be required.

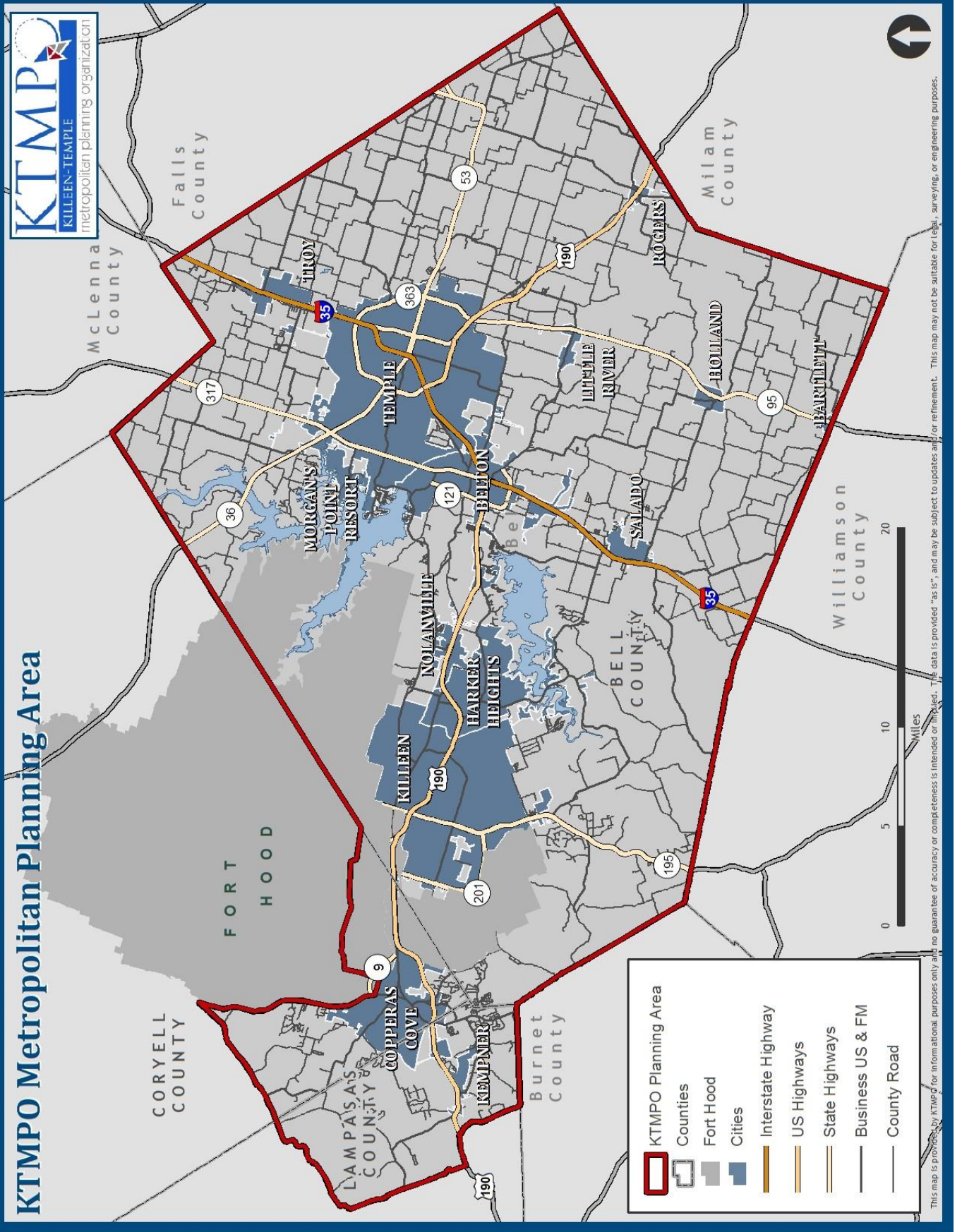
Reservation of Rights:

The Killeen-Temple MPO reserves the right, at its sole discretion, to use without limitation any and all information, concepts, and data submitted in response to this RFQ, or derived from further investigation of such Qualifications. The MPO further reserves the right at any time and for any reason, to cancel this solicitation, to reject any and all Submittals, to supplement, add to, delete from, or otherwise change this RFQ as determined at the sole and absolute discretion of the MPO. The MPO may seek clarifications from a respondent regarding his or her qualifications at any time and failure to respond promptly may be cause of rejection.

Contact Information:

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KTMPO Metropolitan Planning Area



	KTMPO Planning Area
	Counties
	Fort Hood
	Cities
	Interstate Highway
	US Highways
	State Highways
	Business US & FM
	County Road

This map is provided by KTMPO for informational purposes only and no guarantee of accuracy or completeness is intended or implied. The data is provided "as is", and may be subject to updates and/or refinement. This map may not be suitable for legal, surveying, or engineering purposes.