



**KILLEEN TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPPO)
Bicycle and Pedestrian Advisory Committee (BPAC)**

Tuesday February 26, 2019
9:00 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Voting Members Present

Chair Kara Escajeda—City of Nolanville	Marlene Maciborksi – Women on Wheels
Jason Deckman for Brian Chandler—City of Temple	Katelyn Kasberg—TxDOT Waco District
Joe Brown—City of Copperas Cove	Mike Anderson for Chad Welch – Tri-City Bicycles
Doug Edwards – Central Texas College	

Others Present

Erika Karlik – TxDOT Waco District	John Weber—KTMPPO
Don Henzen – Citizen	Kendra Coufal—KTMPPO
Garrick Clemente – Ft. Hood	Sydnee Steelman—KTMPPO
Justin Morgan - FHWA	Uryan Nelson—KTMPPO

Meeting Minutes

- 1. Call to Order:** Chair Kara Escajeda called the meeting to order at 9:00 a.m.
- 2. Public Comment:** No comments were made from the public.
- 3. Staff Update:** Air quality readings through the end of January 2019 were shown to the BPAC. Ozone readings for the month of January were 46 parts per billion (ppb) at the Killeen and 44 ppb at the Temple station.
- 4. Action Item:** Approval of January 8, 2019 BPAC Meeting Minutes.
Jason Deckman made a motion to approve January 8, 2019 BPAC meeting minutes, seconded by Erika Karlik; the motion passed unanimously.
- 5. Discussion and Action Item:** Approve amendments to the BPAC bylaws.

Committee members previously discussed amending the BPAC bylaws to include a teleconference participation options for meetings and attendance requirements. Chair Kara Escajeda stated that if a member misses three consecutive meeting the member must be removed from the committee. Members

will be given the option to participate via teleconference at future meetings but must attend an annual meeting in person. This meeting will most likely be for officer elections. Chair Escajeda stated that a written notice must be given to the BPAC staff coordinator if the member cannot physically be at the meeting.

Jason Deckman made a motion to approve the BPAC bylaw amendments, seconded by Joe Brown; the motion passed unanimously.

6. Discussion and Action Item: Bike/Pedestrian Web Application.

At their previous meeting the BPAC discussed creating a web application for showing regional bike/pedestrian lanes to encourage participation in National Bike Month (May). The idea of a virtual race or competition using the application was also discussed so that the public could participate in a regional event. John Weber asked the committee to select certain trails to highlight on the application. Kendra Coufal asked the committee about their expectations regarding who would run and upkeep the app. Kara Escajeda stated that the cities would be involved at first to promote their trails.

Jason Deckman stated that MPO staff would need to inquire about the number of licenses would be available to determine which entities could have access to the application. Ms. Coufal asked when the BPAC would like to live with the application and Ms. Escajeda stated that getting the pilot app ready within 2019 would be best so that the app could be ready for use in January of 2020.

7. Discussion Item: KTMPO regional trails system.

John Weber stated that at previous meetings, BPAC members identified regional trails to be included on the web application. Mr. Weber gave members the chance to add or update previously mentioned trails they wanted to include. Mr. Weber stated that at the next meeting, staff will bring this item back for discussion and finalize the trail routes.

Ms. Escajeda told members that the BPAC will need to send a proclamation to each city within the region informing them of upcoming hiking/biking events. Erica Karlick stated that TxDOT has been asked to begin hosting ADA outreach events, so that could be added onto a hiking/biking event.

9. Member Comments.

No member comments were made.


10. Discuss Date, Time, and Agenda Items for Next Meeting.

The next meeting will be held in early May at 9:00 a.m.

11. Adjourned: The meeting adjourned at 10:00 a.m.

These meeting minutes were approved by the BPAC members at their meeting on

5/7/2019


Kara Escajeda, BPAC Chair


Sydnee Steelman, Regional Planner