



**KILLEEN TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMP)
TRANSPORTATION PLANNING POLICY BOARD MEETING (TPPB)**

Wednesday January 17, 2018
9:30 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Policy Board Voting Members Present

Chair Mayor Marion Grayson—City of Belton	Commissioner Tim Brown—Bell County
Vice Chair Mayor Frank Seffrood--City of Copperas Cove	Darrell Burtner for Carole Warlick—Hill Country Transit District (HCTD)
Mayor Jose Segarra—City of Killeen	Victor Goebel for Stan Swiatek—Texas Dept. of Transportation (TxDOT) Waco District
Mayor Spencer Smith—City of Harker Heights	
Judge John Firth—Coryell County	

Policy Board Non-Voting Members Present

Brian Dosa —Fort Hood

Others Present

Marty Janczak—Temple Area Builder's Association (TABA)	Cheryl Maxwell—City of Belton
Courtney Jones—TxDOT Waco District	Jim Reed—KTMP
Liz Bullock—TxDOT Waco District	Carter Thompson--KTMP
Solomon Thomas—TxDOT Bell County	John Weber—KTMP
Keith Sledd—Heart of Texas Defense Alliance (HOTDA)	Jason Deckman—KTMP
	Kendra Coufal—KTMP

Meeting Minutes

- 1. Call to Order:** Chair Mayor Marion Grayson called the meeting to order at 9:35 a.m.
- 2. Opportunity for Public Comment:** No comments were made from the public.
- 3. Staff Update:** KTMP staff provided the following updates:
 - Kendra Coufal presented Policy Board with the Metropolitan Transportation Plan (MTP) and Transportation Improvement Program (TIP) administrative amendments.

--The next Freight Advisory Committee (FAC) meeting is on February 20, 2017 at 11:30 a.m. The next Bicycle/Pedestrian Advisory Committee (BPAC) is on March 13, 2018 at 9:00 a.m. The Benchmarking Economic Modeling Workshop is on January 23, 2018 at 9:00 a.m.

-- Ozone readings for the month of December were 62 parts per billion (ppb) at the Temple station and 58 ppb at the Killeen station.

4. Action Item: Approve minutes from November 15, 2017 meeting minutes.

Mayor Jose Segarra made a motion to approve November 15, 2017 meeting minutes, seconded by Vice Chair Mayor Frank Seffrood; the motion passed unanimously.

5. Action Item: Regarding approval of amendments to the 2040 Metropolitan Transportation Plan (MTP) and FY17-20 Transportation Improvement Program (TIP) for Belton project B40-05—South Belton Shared Use Path.

Jim Reed explained that amendments are needed to the 2040 MTP and FY17-20 TIP. The public comment period ran from December 2 to December 16, 2017 with a public hearing held in Belton on December 5, 2017. KTMPO did not receive any comments at this time. Mr. Reed stated that TAC did recommend approval of proposed amendments at their January 3, 2018 meeting.

Vice Chair Mayor Frank Seffrood made a motion to approve the 2040 MTP and FY17-20 TIP amendments; seconded by Mayor Jose Segarra; the motion passed unanimously.

6. Action Item: Regarding approval of Memorandum of Understanding between KTMPO, Texas Dept. of Transportation, and Hill Country Transit District.

Kendra Coufal explained that an MOU between the MPO, State and public transportation providers is needed as required by the Fixing America's Surface Transportation (FAST) Act. Ms. Coufal stated that TAC recommended approval of MOU at their January 3, 2018 meeting.

Mayor Jose Segarra made a motion to approve the proposed MOU between KTMPO, TxDOT, and HCTD; seconded by Vice Chair Mayor Frank Seffrood; the motion passed unanimously.

7. Action Item: Resolution No. 2018-01, Adoption of Targets for Safety Performance Measures Established by the Texas Department of Transportation.

Jim Reed explained that the KTMPO needs to set national performance measures for Safety by adopting our own performance measures or agree to support performance measures established by the State. Since data for our region is limited and reliability is questionable, TAC recommended that KTMPO support performance measures established by the State at their January 3, 2018 meeting.

Jason Deckman explained that KTMPO will continue to analyze crash data, identify areas of concern and continue to use crash rates as one of our scoring criteria to select projects.

Judge John Firth made a motion to adopt Resolution No. 2018, Adoption of Targets for Safety Performance Measures Established by the Texas Department of Transportation, seconded by Vice Chair Mayor Frank Seffrood; the motion passed unanimously.

8. Action Item: Regarding the Public Participation Plan (PPP) as follows:

- a) Review proposed updates to the PPP including the Environmental Justice area;
- b) Regarding approval to initiate the public involvement process for proposed updates to PPP.

Jason Deckman explained that the PPP is to be reviewed and updated every three years. The last major PPP update occurred in October 2014. Staff reviewed and analyzed data regarding Environmental Justice Communities of Concern and came up with four alternatives for updated EJ areas. At their meeting on January 3, 2018, TAC recommended alternative #4, where Census Block Groups are 50% or more identify as minorities, 35% or more identifying as Hispanic or Latino and above the 85th percentile of the regional income index. TAC also recommend initiating the public involvement process for proposed updates to PPP. Jim Reed noted that KTMPO staff will analyze impacts that the updated EJ areas will have on proposed projects during the public comment period.

Mayor Spencer Smith made a motion to use alternative #4 as the updated EJCOC and to initiate the public involvement process for the proposed updates to PPP, seconded by Mayor Jose Segarra; the motion passed unanimously.

9. Discussion Item: Regarding proposed updates to the Title VI Plan and Limited English Proficiency Plan.

Kendra Coufal explained that KTMPO adopted a Title VI Plan in September 2014 and that the plan is updated every three years. KTMPO has adopted HCTD LEP Plan in the past and propose to do the same with this update. HCTD LEP Plan was updated in July 2017. The floor opened to discussion. No discussion was taken at this time.

10. Action Item: Regarding approval to initiate public involvement process for proposed amendment to the FY2018-FY2019 Unified Planning Work Program (UPWP).

Jim Reed explained that the FY18-19 UPWP will need to be amended to allocate staff time dedicated to the US 190 Feasibility Study. In the proposed amendment, \$5,000 was removed from Task 1.1 for FY18 and moved to Task 5.6, US 190 Feasibility Study. The total amount allocated to Task 1.1 for FY18 is now \$350,222, bringing the total allocation for Task 1 to \$1,047,817. The new allocated amount for Task 5 is now \$210,000.

Commissioner Tim Brown made a motion to initiate the public involvement process for proposed UPWP amendment, seconded by Mayor Spencer Smith; the motion passed unanimously.

11. Discussion Item: Public input received through December 31, 2017.

Jim Reed presented TPPB with any public input received through December 31, 2017.

12. Member Comments:

Kendra Coufal stated that the survey for the Regional Multimodal Plan has been published.

13. Adjourn: The meeting adjourned at 10:12 a.m.

These meeting minutes were approved by the TPPB members at their meeting on 2-21-2018.

A handwritten signature in cursive script, appearing to read 'M Grayson', written over a horizontal line.

Mayor Marion Grayson, Chair

A handwritten signature in cursive script, appearing to read 'Jim Reed', written over a horizontal line.

Jim Reed, Interim KTMPO Director