

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMP) TRANSPORTATION PLANNING
POLICY BOARD (TPPB) MEETING MINUTES**

Wednesday, August 17, 2016

9:30 a.m.

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Policy Board Voting Members Present

Chair Scott Cospers—City of Killeen
Sam Listi for Vice Chair Mayor Marion Grayson—
City of Belton
Andrea Gardner for Mayor Frank Seffrood- City of
Copperas Cove
Mayor Rob Robinson—City of Harker Heights
David Olson for Councilmember Juan Rivera—City
of Killeen

Brian Chandler for Mayor Danny Dunn—City of
Temple
Robert Ator for General Manager Carole
Warlick—Hill Country Transit District (HCTD)
Judge John Firth—Coryell County
Bobby Littlefield Jr.—Texas Dept. of
Transportation (TxDOT) Waco District
Elias Rmeili—TxDOT Brownwood District

Policy Board Non-Voting Members Present

Brian Dosa for Mary Himic—Fort Hood

Others Present

Erin Smith—City of Belton
Liz Bullock—TxDOT Waco District
Michael Bolin—TxDOT Waco District
Phil Haggerty—Belton Independent School
District (BISD)
Janet Sheguit—BSP Engineers
Denny Kelley—SEIF Temple

Jim Martin—KTMP
Christina Demirs—KTMP
Jason Deckman—KTMP
Cheryl Maxwell—KTMP
John Weber—KTMP

Meeting Minutes

- 1. Call to Order:** Chair Scott Cospers called the meeting to order at 9:30 a.m. and stated that a quorum was present.
- 2. Opportunity for Public Comments:** No comments were made by the public.
- 3. Staff Update:** KTMP staff provided the following updates.

--Cheryl Maxwell stated that the annual MPO meeting will be held next month and officers will be elected at that meeting.

--Cheryl Maxwell stated that TxDOT has agreed to conduct the IH-14 East Corridor Feasibility Study for possible alignments of IH-14 east of IH-35.

--Ms. Maxwell also provided TPPB with an update on the Category 2-Proposition 1 & 7 MPO funding formula. The Texas Association of Metropolitan Planning Organization (TEMPO) is reviewing the MPO funding formula for Category 2 funding. The current proposal is to revise the funding formula to have two groups of MPOs based on population. One group will be made up of MPOs with populations greater than 700,000 and the other group will be MPOs with populations lower than 700,000. Each group has developed their own criteria and weights; however funding scenarios based on the new criteria/weights has not yet been provided. When it is provided, TPPB will have the opportunity to concur or submit a letter of dissention which will be forwarded to the State legislature along with the TEMPO recommendation. This will likely be an agenda item at next month's meeting.

--Ms. Maxwell wanted to let TPPB know of the Notice of Proposed Rule Making (NPRM) for MPO Coordination & Planning Area Reform. The rule is intended to unify planning products for each urbanized area. If an urbanized area contains two or more MPOs, the MPOs must coordinated together and produce one MTP, TIP and other necessary documents. Another provision is that where planning areas adjoin, the MPOs must coordinate and agree on the boundary to ensure there is no overlap. Ms. Maxwell stated that the public comment period ends on August 26th but an extension has been requested by various groups.

--The Freight Advisory Committee is looking for members from private industries.

--John Weber provided an update on the Bicycle and Pedestrian Advisory Committee (BPAC) and air quality. The next BPAC meeting will be held on September 12, 2016 at 9:30 a.m. KTMPO is currently asking BPAC members to use the bike/pedestrian web map to map out locations for possible bike racks. BPAC recommendations will be given to the Central Texas Air and Information Research (CTAIR) Advisory Committee as possible locations to place bike racks.

--For air quality, at the Temple station, June's ozone reading was 68 parts per billion (ppb) and July's reading was 58 ppb. At the Killeen station, June's reading was 67 ppb and July's reading was 57 ppb. The current Design Value is 67 ppb at the Temple station and 66 ppb at the Killeen station.

4. Action Item: Regarding approval of minutes from June 22, 2016 TPPB meeting.

David Olson made a motion to approve June 22, 2016 TPPB meeting minutes, seconded by Sam Listi; the motion passed unanimously.

5. Action Item: Regarding approval of an amendment to the 2040 Metropolitan Transportation Plan (MTP) to add the Belton Loop 121 project from FM 436 to IH 35.

Christina Demirs stated that Belton Loop 121 project was approved for TxDOT development funds. This project is broken into three sections, however the section from FM 436 to IH 35 is not currently in the MTP. A public comment period ran from June 25, 2016 to July 9, 2016 with a public hearing held on June 27, 2016. KTMPO received two comments in support of this amendment. At the August 3rd, 2016 Technical Advisory Committee (TAC) meeting, TAC made a recommendation to approve the MTP amendment.

Sam Listi made a motion to approve the MTP amendment, seconded by Andrea Gardner; the motion passed unanimously.

6. Action Item: Regarding approval of the Congestion Management Process (CMP) Congested Segment Prioritization Tool and resulting congestion network.

Christina Demirs stated that Alliance Transportation Group has developed a tool that allows us to apply different weights for each performance measure. At the July TAC meeting, Alliance gave a demonstration on how to use the congested segment prioritization tool and asked each TAC member to use it and provide feedback on how each criteria should be weighted. At the August TAC meeting, Alliance presented two options. Option 1 was based on the score sheets received from TAC members and option 2 was based on feedback from TAC, KTMPO staff and Alliance. TAC recommended option 2 with adjustments. TAC recommended that congestion should be 30%, volume should be 20%, Safety Crashes and Transit should be 15% each, 10% for safety rear-end criteria, and 5% for both school and public input. Ms. Demirs provided a table that shows highway segments priority ranking and a table for arterial segments priority ranking. For highways, US 190 from SH 9 to FM 3470/Stan Schlueter Loop was the top ranked segment and for arterial roads, Trimmier Road from FM 3470/Stan Schlueter Loop to Hallmark Ave.

Brian Chandler made a motion to approve the criteria weighting and final congestion network prioritization, seconded by Robert Ator; the motion passed unanimously.

7. Action Item: Regarding approval of adjustments to the MTP Re-Prioritization Project Call.

Cheryl Maxwell stated that the question has come up on how to handle projects that are already in the MTP. From the approved scoring criteria, all projects, including those currently in the MTP must be submitted if an entity wants their project scored and ranked. This can cause an entity to submit many applications.

At the August TAC meeting, staff presented TAC with possible scenarios to address this. TAC recommended a two week extension of the nomination deadline and favored having an annual call for projects. Staff discussed this issue with TxDOT and recommends adding a listing for Future Anticipated Projects (Appendix A1).

Ms. Maxwell stated that the Future Anticipated Projects list would accommodate those projects that are more conceptual with specific details unknown. Submittals would be required to include a "Purpose and Need Statement" but no dollar value would be required. These projects would not be scored or ranked and could not move up to the Regionally Significant Unfunded list without going through the scoring process. Submittals for the Future Anticipated Project listing may occur at any time; staff will present these to the TAC and TPPB for approval and then process them as an administrative amendment. Ms. Maxwell provided TPPB with a tentative schedule showing the new deadline for project submittals as August 26 at noon. The floor opened to discussion.

Judge John Firth asked Bobby Littlefield if the amount of funding allocated to the MPO could be affected by submitting projects that may not have complete information, such as estimated cost. Mr. Littlefield responded that he was not aware of any consequences since the number of projects in the MTP listing does not affect the amount of funding being allocated.

Mr. Littlefield asked if during an annual call, does the sponsoring entity have to resubmit their project if the project changes or can the entity simply update the project, which would result in utilizing less time and fewer resources. Jason Deckman stated that if there is a significant change to the project, for example

project scope, the project should be resubmitted but if it is a very minor change, such as updating the cost estimate, the project may not need to be resubmitted.

David Olson made a motion to approve the adjustments to the project call schedule, the addition of Appendix A1—Future Anticipated Projects in MTP project listing and the annual project call for MTP Projects, seconded by Bobby Littlefield; the motion passed unanimously.


8. Member Comments.

Michael Bolin stated that on September 22, 2016 from 1 p.m. to 5 p.m., TxDOT will be holding a local government workshop. The purpose of this workshop is to familiarize city officials with the process when projects involve federal or state funds and provide a networking opportunity with TxDOT staff.

9. Adjourn: The meeting adjourned at 10:04 a.m.



Scott Cosper, Chair



Cheryl Maxwell, MPO Director