

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
TRANSPORTATION PLANNING POLICY BOARD (TPPB) MEETING MINUTES**

Wednesday, September 18, 2013

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Chair Scott Cosper—City of Killeen	Carole Warlick—Hill Country Transit District (HCTD)
Mayor Dan Corbin—City of Killeen	Joe Craig—Bell County
Mayor Pro Tem Elizabeth Blackstone—City of Killeen	Bryan Neaves for Commissioner Tim Brown—Bell County
Mayor Pro Tem Marion Grayson – City of Belton	Kevin Dickey for Bobby Littlefield – TxDOT Waco District
Mayor John Hull—City of Copperas Cove	Jason Scantling for Elias Rmeili—TxDOT Brownwood District
Councilmember Spencer Smith– City of Harker Heights	Kim Foutz for Mayor Danny Dunn—City of Temple
Judge John Firth—Coryell County	Nicole Torralva for Councilmember Tim Davis—City of Temple
Commissioner Jack Cox—Lampasas County	

Others Present

Sam Listi—City of Belton	Robert Ator—HCTD
Erin Newcomer—City of Belton	Andy Bird—Fort Hood
Aaron Harris—City of Belton	Tim Juarez—TxDOT North Region
Paul Romer—City of Belton	Ed Kabobel—TxDOT Waco
Councilmember Jerri Gauntt—City of Belton	Scott Dukette—Klotz Associates
Andrea Gardner—City of Copperas Cove	John Colquitoun—Freese & Nichols
Frank Seffrood—City of Copperas Cove	Linda Huff—Freese & Nichols
Steven Pearl—City of Nolanville	Annette Shepherd—KTMPO
Steve Carpenter—City of Harker Heights	Cheryl Maxwell—KTMPO
Fred Morris—City of Harker Heights	Mark Collier—KTMPO
Glenn Morrison—City of Killeen	Angela Smith—KTMPO
George Lueck—City of Killeen	Jason Deckman—KTMPO
Kolby Gill—City of Killeen	
Charlotte Humpherys—City of Killeen	

Meeting Minutes

1. **Call to Order:** Chair Scott Cosper called the meeting to order at 9:35 a.m.
2. **Opportunity for Public Comment:** There were no public comments.
3. **Discussion and Possible Action Item:** Regarding approval of minutes from August 21, 2013 Policy Board meeting.

Mayor Hull made a motion to approve the minutes, seconded by Mayor Pro Tem Grayson; the motion passed unanimously.

4. Project Presentations and Scoring: Regarding projects submitted for Surface Transportation Program Metropolitan Mobility (STPMM) funding (Category 7).

KTMPO Staff member Mark Collier provided a recap of the Category 7 funds. Chair Cosper drew names from a hat to determine the order of the presentations for the four roadway projects (City of Temple pulled their project from consideration earlier in the week). The order of presentations was as follows: 1) City of Copperas Cove; 2) City of Belton; 3) City of Killeen; and 4) City of Harker Heights. Mr. Collier provided an overview of the procedures that would be followed for the presentations. The four roadway projects would be considered first and then the transit project presentation. Chair Cosper conducted a roll call to determine which voting members were present and, if absent, which alternates would be voting for them. A folder with project information, to include a financial summary sheet and scoring sheet was distributed to the TPPB members and discussed by Mr. Collier.

Presentations were given as summarized below. Ten minutes were allowed for each presentation followed by a three minute question/answer period.

City Manager Andrea Gardner, City of Copperas Cove, gave the presentation for the Courtney Lane Improvements project. This was followed by Mayor Pro Tem Marion Grayson, City of Belton, who gave the presentation for the West 9th Avenue Extension and Overpass project. Next was City Manager Glenn Morrison, City of Killeen, presenting the Trimmier Road Improvement project. This was followed by City Manager Steve Carpenter, City of Harker Heights, presenting the FM 2410 Improvement project.

The TPPB members were asked to rank the four projects. Following this, Carole Warlick and Robert Ator, HCTD, gave a presentation for their transit project to replace two buses for their fixed route system. Following this presentation, the TPPB members were asked to vote “yes” or “no” for the transit project. Ballots were then collected by KTMPO staff. The votes were tallied while the meeting continued with the next agenda item. Results were announced under Agenda Item #9.

5. Discussion and Possible Action Item: Regarding KTMPO planning agreement with Texas Department of Transportation (TxDOT)

CTCOG Executive Director Jim Reed presented this item and distributed a handout showing proposed changes to the planning agreement. Mr. Reed advised the TPPB members that the proposed changes reflected previously approved wording present in the current agreement; however, when the new agreement was sent to the KTMPO from TxDOT, the current wording was not carried forward. The changes included, 1) designating the fiscal agent (CTCOG) as the responsible party for hiring, supervising, evaluating, and terminating the MPO Director; and 2) deleting the requirement that the MPO Director serve in a full-time capacity.

Ms. Warlick made a motion to approve the proposed changes as recommended by KTMPO staff, seconded by Mayor Pro Tem Blackstone; the motion passed unanimously.

6. Discussion and Possible Action Item: Regarding KTMPO By-Law changes to include MPO membership and annual meeting.

KTMPO Director Annette Shepherd summarized the proposed changes to the By-Laws with regard to the MPO membership structure as a result of MAP-21 (Moving Ahead for Progress in the 21st Century) legislation. These changes included revising membership on the TPPB so that all appointees are elected officials and adding a voting position to represent providers of public transportation. Ms. Shepherd also discussed the revision moving the date for the annual meeting and election of officers from July to September. Ms. Shepherd advised the TPPB that the Transportation Advisory Committee (TAC) members recommended approval of the proposed changes provided KTMPO staff work with TxDOT staff regarding TxDOT membership. She summarized that the language for the TAC non-

voting positions was simplified to allow TxDOT two non-voting positions appointed by the Waco and Brownwood District engineers.

Mayor Pro Tem Grayson made a motion to approve the proposed By-Law changes, seconded by Mr. Craig; the motion passed unanimously.

- 7. Discussion and Possible Action Item:** Regarding approval of amendments to the 2035 Metropolitan Transportation Plan (MTP) to incorporate approved Transportation Enhancement projects.

Ms. Shepherd provided a summary the MTP amendment to add three transportation enhancement (TE) projects that had been authorized for funding by the Texas Transportation Commission. She stated that two public hearings had been held and the public comment period had closed with no negative comments received; the TAC recommended approval of the MTP amendment.

Mayor Hull made a motion to approve the MTP amendment, seconded by Mayor Pro Tem Grayson; the motion passed unanimously.

- 8. Discussion and Possible Action Item:** Regarding approval of amendments to the FY2013-2016 Transportation Improvement Program (TIP) to incorporate approved Transportation Enhancement projects.

Ms. Shepherd provided a summary of the TIP amendment, which included the same Transportation Enhancement projects discussed for the MTP amendment. She stated that two public hearings had been held and the public comment period had closed with no negative comments received; the TAC recommended approval of the TIP amendment.

Mr. Craig made a motion to approve the TIP amendment, seconded by Mayor Pro Tem Blackstone; the motion passed unanimously.

Chair Cosper announced a five minute break at 10:45 a.m. to allow KTMPO staff time to complete the STPMM project scoring report. The meeting resumed at 10:50 a.m.

- 9. Project Scoring Report and Selection:** Receive scoring report and select projects for STPMM funding.

Scoring results were distributed and Mr. Collier announced the roadway project ranking as follows: 1) City of Belton; 2) City of Killeen; 3) City of Copperas Cove; and 4) City of Harker Heights. He announced that the transit project was approved with 14 “yes” votes and one “no” vote. Chair Cosper discussed options to consider with regard to the roadway project funding, noting that the top three projects could be fully funded, but the fourth project (Harker Heights) could only be partially funded.

Mayor Corbin made a motion to fund the top three projects and offer the remaining funds to the fourth project, seconded by Mayor Pro Tem Grayson; the motion passed unanimously.

- 10. Adjourn:** The meeting was adjourned at 10:55 a.m.

Scott Cosper, Chair

Annette Shepherd, MPO Director