

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMO)
TRANSPORTATION PLANNING POLICY BOARD MEETING MINUTES**

Wednesday, July 17, 2013

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Chair Scott Cosper—City of Killeen
Councilmember Marion Grayson – City of Belton
Councilmember Spencer Smith– City of Harker
Heights
Mayor John Hull—City of Copperas Cove
Mayor Danny Dunn—City of Temple
Bill Jones—City of Temple

Judge John Firth – Coryell County
Bobby G. Littlefield – TxDOT Waco District
Charlotte Humpherys for Mayor Dan Corbin—City
of Killeen
Glenn Morrison for Mayor Pro Tem Elizabeth
Blackstone—City of Killeen

Others Present

Sam Listi—City of Belton
Andrea Gardner—City of Copperas Cove
Frank Seffrood—City of Copperas Cove
Steven Pearl—City of Nolanville
Beverly Zendt—City of Temple
Kevin Dickey—TxDOT Waco
Ed Kabobel—TxDOT Waco
Andy Bird—Fort Hood
Robert Ator—Hill Country Transit District

Peggy Cosner—Heart of Central Texas
Independent Living Center
Janet Sheguit, BSP Engineers
Madhu Narayanasamy—CDM Smith, Inc.
Annette Shepherd—KTMO
Cheryl Maxwell—KTMO
Mark Collier—KTMO
Angela Smith—KTMO
Jason Deckman—KTMO

Meeting Minutes

1. **Call to Order:** The meeting was called to order at 9:40 a.m. by Chair Scott Cosper.
2. **Opportunity for Public Comment:** There were no public comments.
3. **Discussion and Possible Action Item:** Regarding approval of the minutes from the June 19, 2013 Policy Board meeting.

Councilmember Grayson made a motion to approve the minutes, seconded by Mayor Dunn; the motion passed unanimously.

4. **Discussion and Possible Action Item:** Regarding approval of FY2014 & 2015 Unified Planning Work Program (UPWP).

Annette Shepherd provided a summary of the UPWP approval process noting two public hearings had been completed and the 30 day public comment period ended June 17th with no negative comments. She identified recent revisions to the UPWP to include the addition of Task 5.3 Performance Measures and budget revisions to accommodate tasks associated with the Congestion Management Process (CMP). Ms. Shepherd advised the board members that the Technical Advisory Committee (TAC) recommended approval of the revised UPWP at their July 10th meeting.

Bill Jones made a motion to approve the FY 2014 & 2015 UPWP, seconded by Councilmember Grayson; the motion passed unanimously.

5. **Discussion and Possible Action Item:** Regarding amendment to the FY2013-2016 Transportation Improvement Program (TIP) to begin public involvement process.

Ms. Shepherd provided a summary of the TIP amendment which would enable the Hill Country Transit District (HCTD) to obtain funding through the Federal Transit Administration (FTA) Section 5339 Bus and Bus Facilities Program. She explained that HCTD planned to use these funds to purchase revenue rolling stock for use in the Killeen urbanized area (UZA). Ms. Shepherd noted the public involvement (PI) process includes two public hearings and a 15 day public comment period and that the TAC recommended initiation of the PI process at their July 10th meeting.

Councilmember Grayson made a motion to begin the public involvement process for the FY2013-2016 TIP amendment, seconded by Charlotte Humpherys; the motion passed unanimously.

6. Discussion Item and Presentation: Regarding development of a Congestion Management Process.

Ms. Shepherd informed the board members that the CMP must be in place within 18 months after an MPO has been designated a Transportation Management Area (TMA), which gives the KTMPO until January 2014. Ms. Shepherd discussed the purpose, use and elements of the CMP along with the steps involved in developing the CMP. She pointed out Appendix A which lists potential congested corridors identified by the public and transit provider (HCTD), and Appendix B which is the potential network for study the TAC is assisting in developing. Ms. Shepherd noted that the PI process includes two public hearings and a 30 day public comment period; a proposed schedule was provided showing a recommendation to approve the CMP in October.

Madhu Narayanasamy with CDM Smith, Inc. assisted the KTMPO in developing the CMP and provided a brief presentation. He discussed CMP goals and objectives, proposed congestion network, possible performance measures, congestion mitigation strategies, a proposed monitoring plan, action plan, next steps, and a tentative schedule.

Bill Jones noted there was brief mention of passenger rail in the CMP as an alternative to relieve congestion along I35 and asked if the TxDOT passenger rail study could be incorporated into the CMP. Ms. Shepherd agreed that passenger rail was a strategy for relieving congestion and staff would work with Madhu to include reference to the passenger rail study.

7. **Staff Comments:**

-- Update regarding projects submitted for Statewide Transportation Planning Metropolitan Mobility (STPMM) – Category 7 Funding

Mark Collier provided a status update on the Category 7 project submittal noting 5 roadway projects were submitted with one transit project. He informed the board that the PI process includes two public hearings which were held in Temple and Killeen on July 8th and a 15 day public comment period which will end July 23rd. He directed the board to visit www.ktmipo.org to review the projects.

Questions were raised regarding the review and letting of the projects; staff will research these issues with TxDOT and respond back to the board members.

--Update regarding FY2012 & 2013 UPWP Budget

Ms. Shepherd informed the board members that KTMPO had received notice there was a slight reduction—approximately \$700—in federal PL112 (planning) dollars for the FY 2013 budget.

8. **Adjourn:** The meeting was adjourned at 10:40 a.m.

Scott Coper, Chair

Annette Shepherd, MPO Director