

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
POLICY BOARD MEETING MINUTES**

Wednesday, June 19, 2013

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Councilmember Marion Grayson – City of Belton	Elias Rmeili—TxDOT Brownwood District
Councilmember Spencer Smith– City of Harker Heights	Bobby G. Littlefield – TxDOT Waco District
Commissioner Tim Brown—Bell County	Glenn Morrison for Mayor Dan Corbin—City of Killeen
Judge John Firth – Coryell County	George Lueck for Scott Cospers—City of Killeen
Commissioner Jack Cox – Lampasas County	Andrea Gardner for Mayor John Hull—City of Copperas Cove

Others Present

Aaron Harris – City of Belton	Annette Shepherd – KTMPO
Erin Newcomer – City of Belton	Cheryl Maxwell - KTMPO
Robert Ator – Hill Country Transit District	Mark Collier – KTMPO
Kevin Dickey – TxDOT Waco	Angela Smith – KTMPO
John Burrow—Fort Hood	

Meeting Minutes

Chair Scott Cospers and Vice Chair Danny Dunn were both absent; therefore, the Policy Board members asked Commissioner Tim Brown to preside over the meeting.

- 1. Call to Order:** The meeting was called to order at 9:40 a.m. by Commissioner Tim Brown.
- 2. Opportunity for Public Comment:** There were no public comments.
- 3. Discussion and Possible Action Item:** Regarding approval of the minutes from the May 15, 2013 Policy Board meeting.

Councilmember Grayson made a motion to approve the minutes, seconded by Bobby Littlefield; the motion passed unanimously.

- 4. Discussion and Possible Action Item:** Regarding Statewide Transportation Planning Metropolitan Mobility (STPMM) – Category 7 Funding to begin public involvement process for nominated projects.

Annette Shepherd, KTMPO Director, discussed the timeline regarding the Category 7 funds and reminded the Policy Board members that the deadline for project submission is June 28, 2013. She stated that two public hearings and a 15 day public comment period was required to allow the public the opportunity to comment on the proposed projects. She clarified that staff proposed to begin the public involvement process after the June 28th deadline and was targeting July 8th as the beginning date to allow staff time to review the nominated projects and prepare the information for the public's review. The comment period would run through July 23rd. Public comments would be presented to the Technical Committee and Policy Board at the August meetings and then the presentations and project selection would occur in September.

Councilmember Grayson made a motion to begin the public involvement process on July 8th, seconded by Bobby Littlefield; the motion passed unanimously.

5. Staff Comments:

--Regarding public input in developing the 2040 Metropolitan Transportation Plan (MTP).

--Regarding development of a Congestion Management Process (CMP).

Ms. Shepherd provided a brief summary of the MTP workshops conducted during May and stated staff was compiling the survey results and would present these to the Policy Board in July. She stated that several individuals commented on the workshops noting it was a good process and informative.

Ms. Shepherd informed the Policy Board members that staff was developing a Congestion Management Process and would be providing a draft document for their review in July. She stated that consultants would be giving a presentation regarding the CMP at the July Policy Board meeting. Ms. Shepherd informed the members that the CMP must be in place within 18 months after an MPO has been designated a Transportation Management Area (TMA). She stated that the MPO would easily meet this deadline but was trying to have the CMP in place earlier so it could be used to inform the project selection process for the 2040 MTP that will occur this fall.

6. Adjourn: The meeting was adjourned at 9:55 a.m.

Chair, Scott Cosper

Annette Shepherd, MPO Director