

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
POLICY BOARD MEETING MINUTES**

Wednesday, May 15, 2013

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Chair Scott Cosper – City of Killeen	Commissioner Jack Cox – Lampasas County
Councilmember Marion Grayson – City of Belton	Bobby G. Littlefield – TxDOT Waco District
Mayor John Hull – City of Copperas Cove	Glenn Morrison for Mayor Dan Corbin—City of Killeen
Mayor Danny Dunn – City of Temple	George Lueck for Michael Lower—City of Killeen
Bill Jones – City of Temple	Fred Morris for John Reider– City of Harker Heights
Judge John Firth – Coryell County	

Others Present

Councilmember Jerri Gauntt—City of Belton	Alan Erwin—Fort Hood
Sam Listi – City of Belton	Jim Reed – CTCOG
Erin Newcomer – City of Belton	Annette Shepherd – KTMPO
Steve Carpenter—City of Harker Heights	Cheryl Maxwell - KTMPO
Robert Ator – Hill Country Transit	Mark Collier – KTMPO
Andy Petter—TxDOT Waco	Angela Smith – KTMPO
Kevin Dickey – TxDOT Waco	
Ed Kabobel – TxDOT Waco	

Meeting Minutes

- 1. Call to Order:** The meeting was called to order at 9:35 a.m. by Chairman Scott Cosper.
- 2. Opportunity for Public Comment:** There were no public comments.
- 3. Discussion and Possible Action Item:** Regarding approval of the minutes from the April 17, 2013 Policy Board meeting.
Councilmember Grayson made a motion to approve the minutes, seconded by Bill Jones; the motion passed unanimously.
- 4. Discussion and Possible Action Item:** Regarding Statewide Transportation Planning Metropolitan Mobility (STP-MM) – Category 7 funding:
 - KTMPO Technical Committee recommendation
 - Project Selection and Timeline

Annette Shepherd, KTMPO Director, reminded the Policy Board members of decisions previously made with regard to the Category 7 funds as follows: roll over the FY2012-2013 funding into FY2013-2014; conduct an open competition for the funding; and request for a recommendation from the Technical Committee as to how to utilize some percentage of the funds for smaller local projects and a larger percentage for major projects.

Ms. Shepherd updated the members regarding the May 1st Technical Committee meeting in which the following recommendation was approved: Funding for FY 2012-2013 and 2013-2014 (estimated to be approximately \$8 million Federal/state/local share) should be combined for project(s) allocation; funding obligation should occur in FY 2013-2014, prior to August 31, 2014; funding consideration should be given to small city (<50,000 population) and large city (≥50,000 population), and/or on-system and off-system roadways (according to TxDOT classification); and funding consideration should be dedicated as follows: 90% for road projects and 10% for transit.

The Policy Board members discussed the Technical Committee recommendation. Technical Committee members Fred Morris and Sam Listi each expressed their views regarding the Committee's recommendation.

Councilmember Grayson stated previously she supported the distinction regarding small city/large city and on-system/off-system roadways, but she no longer felt a distinction was needed and knew the board members would continue to make good choices for the region. This view was reiterated by Chair Coper and Glenn Morrison.

Bill Jones questioned the status of these funds if in the future the KTMPO split into two MPO's with the Killeen region in one and Temple/Belton in the other. Jim Reed, CTCOG, responded that the Category 7 funds are tied to the TMA (Transportation Management Area) designation. If KTMPO were to split, the Killeen MPO would remain a TMA (due to population) but the Temple/Belton MPO would not. Therefore, only the Killeen MPO would be eligible to receive Category 7 funds. He further clarified that the dollar amount of the Category 7 funds would be less because it is based on the MPO's population. The combined area under one MPO has a larger population than if the two regions were to split. The board members all agreed there were no plans to divide the MPO and they would continue to work well together. They also agreed it would be best to keep the Category 7 funding unencumbered as much as possible to allow flexibility in the future.

Councilmember Grayson made a motion to dedicate 90% of the Category 7 funding to Roadway projects and 10% to Transit projects—she clarified her support for the Technical Committee recommendation except for the distinction between small and large projects. The motion was seconded by Glenn Morrison and passed unanimously.

Ms. Shepherd asked the board members to provide guidance with regard to the proposed timeline as follows:

May 2013 – Project Nomination Form distribution

June 2013 – Project nominations due

July/August 2013 – Project eligibility review

September/October 2013 – Oral presentations and project ranking

October/November 2013 – Notify TxDOT of obligation intent for Category 7 (STP-MM) funding allocation for fiscal years 2012-2013, 2013-2014, and possibly 2014-2015

Clarification was provided that presentations would occur in September and TxDOT would be notified of obligation intent in October.

Bill Jones made a motion to approve the proposed project selection timeline per the above clarification, seconded by Mayor Danny Dunn; the motion passed unanimously.

5. Discussion and Possible Action Item: Regarding FY 2014-2015 DRAFT Unified Planning Work Program (UPWP).

Ms. Shepherd summarized the UPWP update process which includes a 30 day public comment period. She asked the Board members to review the draft document and authorize staff to begin the public

involvement process. She discussed the proposed schedule and budget and informed the Board members that the two public hearings would be held in conjunction with the Harker Heights and Belton Metropolitan Transportation Plan public workshops.

Councilmember Grayson made a motion authorizing staff to begin the public involvement process for the draft UPWP, seconded by Mayor Dunn; the motion passed unanimously.

6. **Staff Comments:** Regarding public input for developing the 2040 Metropolitan Transportation Plan (MTP).

MPO staff, Cheryl Maxwell, provided a status update on the public workshops to develop the 2040 MTP. Ms. Maxwell informed the Board members that two of the workshops had been completed and three were remaining and encouraged the members to promote the event and attend if they are able.

7. **Adjourn:** The meeting was adjourned at 10:10 a.m.

Chair, Scott Cospers

Annette Shepherd, MPO Director