

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMO)  
POLICY BOARD MEETING MINUTES**

Wednesday, April 17, 2013

Central Texas Council of Governments (CTCOG)  
2180 North Main Street  
Belton, TX

**Policy Board Voting Members Present**

Councilmember Danny Dunn – City of Temple  
Mayor Bill Jones – City of Temple  
Councilmember Michael Lower – City of Killeen  
Councilmember Marion Grayson – City of Belton  
Mayor John Hull – City of Copperas Cove

Councilmember John Reider – City of Harker Hts  
Commissioner Tim Brown – Bell County  
Judge John Firth – Coryell County  
Commissioner Jack Cox – Lampasas County  
Bobby G. Littlefield – TxDOT Waco District

**Others Present**

George Lueck – City of Killeen  
David Blackburn – City of Temple  
Beverly Zendt – City of Temple  
Frank Seffrood – City of Copperas Cove  
Jim Reed – CTCOG  
Annette Shepherd – CTCOG  
Cheryl Maxwell - CTCOG  
Mark Collier – CTCOG  
Angela Smith – CTCOG

Fred Morris – City of Harker Heights  
Kevin Dickey – TxDOT Waco  
Scott Dukette – Klotz Associates  
Erin Newcomer – City of Belton  
Robert Ator – Hill Country Transit  
Ed Kabobel – TxDOT Waco  
Jason Deckman – CTCOG  
Kitty Aguilar - CTCOG

**Meeting Minutes**

**Call to Order:** The meeting was called to order at 9:40 a.m. by Vice Chairman Danny Dunn.

1. **Opportunity for Public Comment:** There were no public comments.
2. **Discussion and Possible Action Item:** Regarding approval of the minutes from the March 20, 2013 Policy Board meeting.  
There was no discussion and the minutes were approved.

**A motion to approve the minutes was made by Councilmember Grayson, and seconded by Councilmember Lower; the motion passed unanimously.**

4. **Discussion and Possible Action Item:**
  - a) Regarding Statewide Transportation Planning Metropolitan Mobility (STP-MM) – Category 7 funding; (power point presentation provided to Board members entitled “STP-MM Funding”)

MPO staff, Annette Shepherd explained that Category 7 funding may be expensed on an annual basis or “roll over” for a period of up to 3 years. It was further detailed that FY13 funding must be obligated (contract let) by Oct 1, 2016. Each year the KTMO can

expect to receive Category 7 funding. This funding has a broad eligibility criteria. The deadline for the Policy Board to decide to roll over the FY13 funds was April 15, 2013. Therefore staff have already notified TxDOT the KTMPO intent to roll over the funds into FY14.

**Commissioner Brown made a motion to roll over the FY13 funds into FY14, seconded by Councilmember Lower; the motion passed unanimously.**

- b) Regarding Category 7 project selection methodology; MPO staff, Annette Shepherd explained that there are many different scenarios that the Policy Board can consider when expending these funds. The major decision points are how to obligate the funds and how to select the projects that will be funded. There was much discussion by the Board on these various options.

**Commissioner Brown made a motion to not use a formula allocation, favor an open competition for all projects, utilize some percentage of the money for smaller local projects and a larger percentage of the funds for the major projects. The technical committee needs to review and submit their recommendation of how the funds will be split. The motion was seconded by Mayor Jones; the motion passed unanimously.**

- 5. **Staff Comments:** Regarding public input for developing the 2040 Metropolitan Transportation Plan (MTP). MPO staff, Cheryl Maxwell gave a report on the status of updating the 2040 MTP plan. A portion of the plan requires conducting public workshops/comment. MPO staff are in the process of planning each of the workshops in 5 different locations during the month of May 2013. MPO staff will be requesting assistance from the city staff located in each of these areas. Mayor Jones inquired as to whether there will be bus tours for the Policy Board members (as was done with the 2035 plan). MPO staff, Annette Shepherd expressed that a request will go to TxDOT for approval to conduct a Bus tour as before. Mayor Jones expressed that the Bus Tours were very helpful in building members knowledge of the projects that are being submitted with the plan.
- 6. **Adjourn:** The meeting was adjourned at 10:25 a.m.

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Chair, Scott Cospers

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Annette Shepherd, MPO Director