

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)  
POLICY BOARD MEETING MINUTES**

Wednesday, February 20, 2013

Central Texas Council of Governments (CTCOG)  
2180 North Main Street  
Belton, TX

**Policy Board Voting Members Present**

Scott Cospers- City of Killeen	Councilmember Marion Grayson- City of Belton
Councilmember Mike Lower- City of Killeen	Mayor John Hull – City of Copperas Cove
Mayor Bill Jones- City of Temple	Kevin Dickey for Bobby Littlefield – TxDOT Waco District
Councilmember Danny Dunn- City of Temple	

**Others Present**

Erin Newcomer, City of Belton	Tim Juarez, TxDOT North Region
Sam Listi, City of Belton	Ed Kabobel, TxDOT Waco District
Andrea Gardner, City of Copperas Cove	John Burrow, Fort Hood
George Lueck, City of Killeen	Rob Rae, Kimley-Horn & Assoc.
Nicole Torralva, City of Temple	Mike Chaney, Alliance Transportation

**Meeting Minutes**

1. **Call to Order:** The meeting was called to order at 9:50 a.m. by Chair Scott Cospers- City of Killeen.
2. **Opportunity for Public Comment:** There were no public comments.
3. **Discussion and Possible Action Item:** Regarding approval of the minutes from the December 5, 2012 combined Policy Board and Technical Committee meeting.

**There was no discussion and a motion to approve the minutes was made by Mayor Bill Jones, City of Temple, and seconded by Councilmember Danny Dunn, City of Temple; the motion passed unanimously.**

4. **Discussion and Possible Action Item:** Regarding Mobility 2035 Metropolitan Transportation Plan (MTP) amendment for minor changes to the project description for FM 2271.

Ms. Annette Shepherd, KTMPO, explained the amendment was proposed to correct the project description listed in the MTP for FM 2271 extending from FM 439 to Hwy 190 at FM 1670 to state FM 2271 will be a 4 lane divided roadway with a raised median. The current description states the roadway will be constructed with 2 lanes and then ultimately 4 lanes of divided roadway with a raised median. No other changes were proposed. Ms. Shepherd advised the Policy Board that the Technical Committee reviewed this item at their February 6<sup>th</sup> meeting and recommended the Policy Board authorize staff to begin the public involvement process.

**Mayor Jones made a motion to begin the public involvement process for the MTP amendment, seconded by Councilmember Mike Lower, City of Killeen; the motion passed unanimously.**

**5. Discussion and Possible Action Item:** Regarding FY2012-2013 United Planning Work Program (UPWP) budget amendments.

Ms. Shepherd explained the MPO staff proposes to increase the current programmed amount in the UPWP by \$150,000. This will help fund newly required tasks and additional staff/consultants needed to perform the required tasks. Additional data collection is needed now that KTMPO is a Transportation Management Area (TMA). Tim Juarez, TxDOT, discussed the new standards and overall planning process and advised the Board that a mock federal certification review will take place on March 19 and 20, 2013. The formal review will be in July 2014. Ms. Shepherd advised the Policy Board that the Technical Committee reviewed this item at their February 6<sup>th</sup> meeting and recommended the Policy Board authorize staff to begin the public involvement process.

**Councilmember Lower made a motion to begin the public involvement process for the UPWP amendments, seconded by Councilmember Marion Grayson, City of Belton; the motion passed unanimously.**

**6. Discussion and Possible Action Item:** Preferred Growth Scenario

Rob Rae, Kimley-Horn & Associates, Inc. (KHA) presented a report on the growth scenario options that were developed based upon input received during the community visioning workshops held in October 2012. Based on the feedback, KHA developed a preferred scenario for population and employment growth. This item was presented to the KTMPO Technical Committee on February 6, 2013—the TC recommendation was to accept the preferred growth scenario. Ms. Shepherd asked the Policy Board to adopt the preferred scenario.

**Councilmember Grayson made a motion to approve the Preferred Growth Scenario, seconded by Councilmember Lower; the motion passed unanimously.**

**7. Discussion and Possible Action Item:**

- a. Regarding possible changes to the Highway Functional Classification System within the KTMPO Boundary.
- b. Regarding possible changes to the Adjusted Urbanized Area Boundary for the Urbanized Areas within the KTMPO Boundary.
- c. Regarding possible changes to the KTMPO Boundary.

Ms. Shepherd explained the three highway functional classifications (FC): arterial, collector, and local roads. All streets and highways are grouped into one of these classes, depending on the character of the traffic and the degree of land access that they allow. She advised the members that KTMPO staff worked with TxDOT representatives and KTMPO Technical Committee members to develop the recommendation on FC assignments and asked the Policy Board to approve the proposed assignments.

Ms. Shepherd stated the KTMPO staff worked with TxDOT representatives to develop a recommendation for smoothing the Urbanized Area Boundary (UAB) for the Killeen and Temple urbanized areas (UZA's). She advised the Policy Board that following the February 6<sup>th</sup> Technical Committee meeting, TxDOT consultants recommended adjusting the two UAB's so they become contiguous—this affects the two mile stretch of SH 190 and FM 439 between the Killeen and Temple UZA's. Although this area is not currently urbanized, both roads carry traffic characteristic of urban roads. Ms. Shepherd explained that these road segments should be designated as urban in the Federal Highway Administration (FHWA) and TxDOT database (HPMS-Highway Performance Monitoring System). She stated that staff considered census blocks, existing road segments, and ETJ boundaries in developing the dividing line between the UABs and asked the Policy Board to approve the proposed UAB smoothing. Tim Juarez explained the Federal perspective on planning and funding with regard to the UABs.

Ms. Shepherd then discussed the KTMPPO boundary and asked for approval to retain the existing boundary. Discussion followed and included FC assignments for Hwy 36, FM 116, FM 2484, and FM 439. An administrative error was noted in the depiction of FM 116 and will be corrected. No changes to the proposed FC assignments were made. Ms. Shepherd clarified that the Technical Committee recommended approval of staff's proposal for all three elements under this agenda item, noting that the change to expand the two UABs to make them contiguous came after the Technical Committee meeting.

**Mayor Jones made a motion to approve staff's proposed FC assignments, proposed UAB smoothing, and existing MPO boundary, seconded by Mayor John Hull, City of Copperas Cove.**

Sam Listi, City of Belton, questioned whether the alignment of FM 2271 was correctly shown. Staff reviewed the alignment and will make the correction to show the alignment of FM 2271 parallel and west of Wheat Road connecting with FM 1670 at US Hwy 190.

**The motion passed unanimously.**

**8. Staff Comments:**

- a. Regarding upcoming KTMPPO Mock Federal Certification Review
- b. Regarding opportunity to welcome newly appointed District Engineer for TxDOT Waco District

Ms. Shepherd restated the Mock Federal Certification Review will be March 19 and 20, 2013 and the formal review would be in July 2014. She advised the Policy Board that Bobby Littlefield, the newly appointed District Engineer for the TxDOT Waco District, will be attending the March 20<sup>th</sup> Policy Board meeting and a "Meet and Greet" reception is planned for him following the meeting.

**9. Adjourn:** The meeting was adjourned at 10:45 a.m.

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Chair, Scott Cospers

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Annette Shepherd, MPO Director