



**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

Wednesday March 7, 2018
9:30 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Technical Advisory Committee Voting Members

Cheryl Maxwell—City of Belton	Judge John Firth—Coryell County
Councilmember Dan Yancey for Ryan Haverlah—City of Copperas Cove	Carole Warlick—Hill Country Transit District (HCTD)
David Mitchell—City of Harker Heights	Victor Goebel—Texas Dept. of Transportation (TxDOT) Waco District
David Olson for Ron Olson—City of Killeen	Jason Scantling—TxDOT Brownwood District
Brian Chandler—City of Temple	

Technical Advisory Committee Non-Voting Members

Solomon A. Thomas—TxDOT Bell County
Area Engineer

Additional Attendees

Mayor Frank Seffrood—City of Copperas Cove	Brynn Myers—City of Temple
Liz Bullock—TxDOT Waco District	Jim Reed—CTCOG/KTMPO
Katelyn Kasberg—TxDOT Waco District	Kendra Coufal—CTCOG/KTMPO
Erika Karlik—TxDOT Waco District	John Weber—CTCOG/KTMPO

Meeting Minutes

- 1. Call to Order:** Jim Reed called the meeting to order at 9:31 a.m. and introductions were made.
- 2. Public Comment:** No comments were made from the public.
- 3. Staff Update:** KTMPO staff provided the following updates:

John Weber stated that a Transportation Improvement Program (TIP) administrative amendment is needed for Belton project B40-05. The administrative amendment includes funding category was clarified from Category 9 to Category 9 TAP, project date was revised from FY2020 to FY2021 and the local In-Kind

Participation in the amount of \$194,325 was added to the Preliminary Engineering section of the project cost.

The next Bicycle/Pedestrian Advisory Committee meeting will be held on March 13, 2018 at 9:00 a.m. The next Freight Advisory Committee meeting will be held on May 22, 2018 at 11:30 a.m.

Ozone readings for the month of February were 46 parts per billion (ppb) at the Killeen station and 43 ppb at the Temple station.

4. Action Item: Approve minutes from February 7, 2018 meeting.

David Olson made a motion to approve February 7, 2018 meeting minutes, seconded by Brian Chandler; the motion passed unanimously.

5. Action Item: Regarding recommendation to approve amendments to the 2040 Metropolitan Transportation Plan (MTP) and FY17-20 Transportation Improvement Program (TIP) regarding Belton project, B40-04, Chisholm Trail Corridor Hike and Bike Facility Phase II.

Jim Reed stated that the 15 day public comment period started February 24, 2018 and a public hearing occurred on February 27, 2018 at the CTCOG offices in Belton. Since the public comment period will conclude on March 10, 2018, Mr. Reed explained that TAC can make a recommendation to approve the proposed amendments, pending any public comments received.

Carole Warlick made a motion to recommend approval of proposed 2040 MTP and FY 17-20 TIP amendments, pending any public comments received, seconded by David Mitchell; the motion passed unanimously.

6. Discussion and Action Item: Regarding recommendation to approve updated plans to include:

- a) Public Participation Plan;
- b) Title VI Plan; and
- c) Limited English Proficiency Plan.

Jim Reed stated that a 45 day public comment period occurred for the updated Public Participation Plan (PPP) from January 20, 2018 to March 6, 2018. Two public hearings occurred on January 25, 2018 at the City of Killeen City Council Chambers and at the CTCOG offices in Belton. KTMPO did not receive any comments for the updated PPP.

Mr. Reed explained that the Title VI Plan and Limited English Proficiency Plan (LEP) have been updated as well. For the LEP Plan, KTMPO plans to adopt HCTD's LEP Plan which was updated in July 2017. Carole Warlick wanted to remind KTMPO of the importance of putting the HCTD Note of Basic Requirement on public notices.

David Olson made a motion to recommend approval of the PPP, Title VI Plan and LEP Plan, seconded by Cheryl Maxwell; the motion passed unanimously.

7. Discussion and Action Item: Regarding recommendation to approve FT19-22 Transportation Improvement Program (TIP) and to recommend invitation of the public involvement process.

Jim Reed stated that the FY19-22 TIP will need to be submitted to TxDOT on June 1, 2018. To adhere to the June 1 due date, the public involvement process will need to occur. Mr. Reed stated that a 30-day public comment period will occur with two public hearings. The 30 day public comment period will occur from March 17, 2018 to April 15, 2018 with two public hearings schedule on April 10 at the Copperas Cove Police Station and at the CTCOG offices in Belton.

Carole Warlick made a motion to recommend approval of draft FY19-22 TIP and to initiate the public comment period, seconded by Brian Chandler; the motion passed unanimously.

8. Discussion Item: 2045 Metropolitan Transportation Plan (MTP) project selection and scoring process.

Jim Reed stated that the MTP is required to be updated every 5 years, with the next update to occur May 2019. To adhere to this schedule, staff would like to finalize the scoring criteria, project submission, and project scoring process in April. Therefore, KTMPO staff would like feedback on the scoring criteria, project submission, and project scoring.

Mr. Reed stated that staff recommends the following scenario for the scoring criteria. Staff recommends using the same scoring criteria from the 2016 MTP Reprioritization, Keep legacy projects and submit new projects only and use subjective scores from 2016 Reprioritization and score new projects only. Entities may revise legacy projects, however, that would require a new submission packet. Entities that wishes to withdraw a legacy project may do so in writing. Mr. Reed explained that if TAC desires to revise the scoring criteria, this will result in all projects being rescored including legacy projects.

KTMPO staff is also requesting feedback on whether TAC prefers to conduct subjective scoring on their own or during a meeting, should legacy projects receive bonus points, and how long is the project call.

The floor opened to discussion. Brian Chandler stated that they reviewed the scoring criteria and have some suggestions regarding some of the weights for the objective criteria. Any proposed changes to the objective scores can be sent to KTMPO staff for review. TAC consensus was to keep the subjective scoring criteria and that 8 weeks is enough time for the project call. Staff plans to bring this back to TAC at the April meeting.

9. Discussion Item: 2045 Metropolitan Transportation Plan (MTP) fiscal constraints.

Jim Reed explained that the 2045 Metropolitan Transportation Plan has to be fiscally constrained. Therefore, staff prepared two options using the TRENDS model to calculate estimated transportation funds. Option #1 uses the same inputs as decided for the 2040 MTP update. Option #2 uses the same inputs as decided for the 2040 MTP update in addition to new inputs developed since the previous MTP update. Staff requested feedback on which funding scenario under Option #1 or Option #2 is most desirable.

The floor opened to discussion. TAC consensus was to use the Option #1 baseline scenario for the Short Range Plan and Option #1 medium scenario for the Long Range Plan. Staff plans to bring this back to TAC at the April meeting.

10. Discussion Item: 2045 Metropolitan Transportation Plan (MTP) public workshops.

Jim Reed stated that KTMPO has schedule 5 public workshops for the 2045 MTP update in April. Workshops are scheduled for April 10th at the Copperas Cove Police Station and CTCOG offices, April 16

at the Temple Public Library, April 17 at the Killeen Community Center and at the Harker Heights Activity Center.

11. Discussion Item: Public input received through February 28, 2018.

KTMPO did not receive any public comments at this time.

12. Member Comments.


David Olson stated that the contract for the Rosewood Project has been awarded.

David Mitchell stated the contract for the Harker Heights Roundabout Project is getting close.

Jim Reed stated that KTMPO is planning to work with the City of Belton and U.S. Army Corp. of Engineer to conduct a regional study regarding the Lake to Lake Rd. project.

Cheryl Maxwell thanked TxDOT and the KTMPO for their support for the Chisholm Trail Hike and Bike Facility Phase II and construction on Charter Oak will begin in a few weeks.

13. Adjourn: The meeting adjourned at 10:17 a.m.



Jim Reed, Interim KTMPO Director