



**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMP)
TECHNICAL ADVISORY COMMITTEE (TAC)**

Wednesday November 1, 2017
9:30 AM

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Technical Advisory Committee Voting Members

Erin Smith—City of Belton	Judge John Firth—Coryell County
Charlotte Hitchman for Andrea Gardner—City of Copperas Cove	Robert Ator for Carole Warlick—Hill Country Transit District (HCTD)
Joseph Molis for David Mitchell—City of Harker Heights	Liz Bullock for Michael Bolin—Texas Dept. of Transportation (TxDOT) Waco District
David Olson for Ron Olson—City of Killeen	
Brian Chandler—City of Temple	

Technical Advisory Committee Non-Voting Members

Solomon A. Thomas—TxDOT Bell County Area Engineer	Keith Fruge—Fort Hood
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Additional Attendees

Mayor Tammy Cockrum—City of Rogers	Darrell Burtner—HCTD
Don Ferguson—Village of Salado	Cheryl Maxwell—CTCOG/KTMPO
Gary Stermer—Bell County	Jason Deckman—CTCOG/KTMPO
Carole Warlick—HCTD	John Weber—CTCOG/KTMPO
Amy Borlosley-Hyland—City of Killeen	Kendra Coufal—CTCOG/KTMPO

Meeting Minutes

- 1. Call to Order:** Cheryl Maxwell called the meeting to order at 9:36 a.m. and introductions were made.
- 2. Opportunity for Public Comment:** No comments were made from the public.
- 3. Staff Update:** KTMPO staff provided the following updates:
Cheryl Maxwell presented TAC with MTP and TIP administrative amendments.
Kendra Coufal stated the next Freight Advisory Committee meeting will be held on November 26, 2017.

John Weber provided an update on the Bicycle/Pedestrian Advisory Committee and ozone readings. The next BPAC meeting will be held on November 14, 2017 at 9:00 a.m. Ozone readings for the month of September were 80 parts per billion (ppb) at the Temple station and 69 ppb at the Killeen station. For the month of October, ozone readings were 64 ppb at the Temple station and 62 ppb at the Killeen station.

4. Action Item: Approve minutes from September 6, 2017 meeting.

David Olson made a motion to approve September 6, 2017 meeting minutes, seconded by Erin Smith; the motion passed unanimously.

5. Discussion and Action Item: Regarding the Public Participation Plan (PPP) as follows:

a) Review proposed updates to the PPP;

b) Recommendation to initiate public involvement process for adoption of updated PPP.

Cheryl Maxwell explained that the Public Participation Plan is to be reviewed and updated every three years and the last major update occurred in October 2014. Ms. Maxwell stated that part of the update is reformatting the plan and reviewing the Environmental Justice areas.

Kendra Coufal discussed changes that were made to the proposed updated PPP. Changes include new and expanded goals, compliance with federal regulations, updated reporting requirements, renaming administrative amendments to administrative modifications, remove the Unified Planning Work Program (UPWP) from the list of plans that require a public hearing, public comment forms in Spanish, and renaming public hearings to public forums.

Jason Deckman discussed the proposed Environmental Justice Communities of Concern (EJCOC). For this update, Census Block Groups were used to evaluate the EJCOC. Three areas were considered: low income, minority, and Hispanic. To calculate low income index, family poverty, household poverty and median income compared to the county median income were ranked and combined to come up with the index. Mr. Deckman explained that the updated EJCOC are defined as Census Block Groups that are ranked above the 85th Percentile of the regional income index for low income areas, 50% or more of the population identifying as minority of one or more race, and 35% or more persons of Hispanic or Latino descent.

The floor opened to discussion. TAC members asked for more time to review the EJ areas and to have KTMPO email them larger maps with city boundaries. Ms. Maxwell stated staff will bring this item back for discussion and possible action at the January TAC meeting.

No action was taken on this item.

6. Discussion Item: Proposed updates to the Title VI Plan and Limited English Proficiency Plan.

Cheryl Maxwell explained that KTMPO's Title VI Plan is updated every three years and is now up for review. The Title VI Plan includes the Limited English Proficiency Plan (LEP) and the PPP. Ms. Maxwell noted that in the past KTMPO has adopted HCTD LEP Plan staff propose to do the same with this update. The Title VI Plan and LEP Plan has been sent to TXDOT for review and KTMPO is currently awaiting their comments. This item will be brought back at the January meeting.

7. Discussion Item: Targets for Safety Performance Measures.

Cheryl Maxwell informed the TAC that the safety performance targets will be discussed at the Texas Association of Metropolitan Planning Organizations (TEMPO) meeting next week. KTMPO is planning to support the State's safety performance targets. These must be set by February 27, 2018. She anticipates TAC and Policy Board action in January 2018.

8. Discussion Item: Public input received through October 31, 2017.

John Weber provided TAC members with public input received through October 31, 2017.

9. Member Comments: TAC members made the following comments.

Erin Smith stated that the Sparta Road roundabout is now open and that the City of Belton received funding through TxDOT Statewide TAP funds to extend their hike and bike trail from Confederate Park to FM 436. Ms. Smith also announced that she has accepted a planner position with the City of Round Rock. TAC members thanked Ms. Smith for her contributions and wished her well in her new endeavor.

David Olson introduced Amy Borlosley-Hyland as the new city engineer for Killeen.

Joseph Molis stated that the City of Harker Heights is working to create a development overlay district for Veterans Memorial Boulevard.

Brian Chandler stated that their TxDOT Statewide TAP project application received funds from an alternate TxDOT funding source. This project will fill in the sidewalk gaps along S. 31st Street from Adams Ave. to FM 93 and construct a pedestrian bridge over the railroad near Ave. H.

Keith Fruge stated that Ft. Hood has broken ground on the new mission training center and has received positive feedback on the new bike lanes on base.

Charlotte Hitchman stated that the City of Copperas Cove is in the final stage of their transportation and comprehensive plans and the new shopping center is now open.

Robert Ator stated that productivity has increased since the changes to the HOP system on September 1.

10. Adjourn: The meeting adjourned at 10:30 a.m.

These meeting minutes were approved by the TAC members at their meeting on 1-3-2018.



Jim Reed, KTMPO Director