

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
TRANSPORTATION PLANNING POLICY BOARD (TPPB) MEETING MINUTES**

Wednesday, April 16, 2014

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Chair Danny Dunn—City of Temple	Elias Rmeili—TxDOT Brownwood District
Councilmember Tim Davis—City of Temple	Robert Ator for Carole Warlick—Hill Country Transit District (HCTD)
Vice Chair Dan Corbin—City of Killeen	David Mitchell for Councilmember Spencer Smith—City of Harker Heights
Mayor Pro Tem Marion Grayson—City of Belton	George Lueck for Mayor Pro Tem Elizabeth Blackstone—City of Killeen
Mayor John Hull—City of Copperas Cove	
Joe Craig—Bell County	
Judge John Firth—Coryell County	
Bobby Littlefield—TxDOT Waco District	

Others Present

Andrea Gardner—City of Copperas Cove	Ed Kabobel—TxDOT Waco District
Frank Seffrood—City of Copperas Cove	Tim Juarez—TxDOT MPO Coordination
Stephen Pearl—City of Nolanville	Jim Reed—KTMPO
Danny McCort—Village of Salado	Angela Smith—KTMPO
Patrick Cain—Temple ISD	Cheryl Maxwell—KTMPO
Ralph Gauer—Texas Senate District 24	Mark Collier—KTMPO
	Jason Deckman--KTMPO

Meeting Minutes

- 1. Call to Order:** Chair Danny Dunn called the meeting to order at 9:30 a.m.
- 2. Opportunity for Public Comment:** No comments were made by the public.
- 3. Discussion and Action Item: Regarding approval of minutes from March 19, 2014 TPPB meeting.**
Mayor Hull made a motion to approve the minutes, seconded by Bobby Littlefield; the motion passed unanimously.
- 4. Discussion and Action Item: Regarding updated agreement with Hill Country Transit District for coordinated transportation planning efforts.**

Cheryl Maxwell summarized the updated agreement with HCTD and informed the TPPB that the Technical Advisory Committee (TAC) recommended approval of this item at their April 2nd meeting.

Robert Ator made a motion to approve the updated agreement with HCTD, seconded by Bobby Littlefield; the motion passed unanimously.
- 5. Discussion and Action Item: Regarding initiation of Public Involvement Process for amendments to the Public Participation Plan.**

Ms. Maxwell informed the TPPB of proposed changes to the MPO's Public Participation Plan and the proposed schedule for public involvement and adoption. She stated the TAC recommended initiation of the public involvement process at their April 2nd meeting.

Mayor Hull made a motion to initiate the public involvement process, seconded by Joe Craig; the motion passed unanimously.

6. Discussion and Action Item: Regarding approval of amendments to the Transportation Improvement Program (TIP) FY2013-2016.

Mark Collier provided an overview of the proposed TIP amendment and the schedule for public involvement and adoption. The purpose of the amendment is to change the source of funding for Hill Country Transit District's Category 7 project, approved by TPPB in September 2014, from Federal Highways Administration to Federal Transit Administration. He announced the public involvement process had been completed and no comments had been received. Mr. Collier informed the TPPB that the TAC recommended approval of the amendments at their April 2nd meeting.

Mayor Pro Tem Marion Grayson made a motion to approve the FY2013-2016 TIP amendments, seconded by Councilmember Tim Davis; the motion passed unanimously.

7. Discussion and Action Item: Regarding approval of Transportation Improvement Program FY2015-2018.

Mr. Collier provided an overview of the TIP FY2015-2018, noting minor changes to the document. He advised the TPPB that the public involvement process had been completed and no comments had been received. Mr. Collier informed the TPPB that the TAC recommended approval of the FY2015-2018 TIP at their April 2nd meeting.

Mayor Pro Tem Grayson made a motion to approve the FY2015-2018 TIP, seconded by David Mitchell; the motion passed unanimously.

8. Discussion and Action Item: Regarding approval of project prioritization for the Metropolitan Transportation Plan (MTP) 2040.

Ms. Maxwell recapped the March TPPB meeting at which the TPPB approved a project listing based on the TAC recommendation to set aside funding for preliminary engineering (PE) costs. The TAC had recommended 10% of projected funding be reserved for PE costs for small cities (populations less than 50,000). The TPPB revised this at the March meeting by dividing the 10% PE set aside into 5% for small cities and 5% for cities of any size.

Ms. Maxwell explained there has been some confusion with regard to federal requirements and the listing of projects in a funded component of the MTP. She stated that in order to meet requirements for NEPA (National Environmental Policy Act) approval, all phases (PE, right-of-way, and construction) of a project using federal funds must be included in a funded component of the MTP. Ms. Maxwell stated the revised project listing shows some projects split by phase into different project listing components. She informed the members that although the PE phase of 19 projects are listed in a funded component of the MTP, only four projects have the entire project scope in a funded component. Therefore, 15 of the projects will be unable to receive NEPA clearance unless the other phases are moved to a funded component.

Ms. Maxwell presented the schedule for the MTP approval process and noted that final MTP approval would be requested at the May 14, 2014 TPPB meeting.

Councilmember Davis made a motion to approve the project prioritization for the MTP 2040, seconded by Mr. Craig; the motion passed unanimously.

- 9.** Staff Update: Regarding status of search for CTCOG Planning & Regional Services/KTMPO Director.

Jim Reed informed the members that the selection process is moving forward and individuals have been selected for the final round of interviews. He anticipates a decision on the new director by early May.

- 10. Adjourn:** The meeting was adjourned at 9:45 a.m.

Mayor Danny Dunn, Chair

Jim Reed, Interim MPO Director