

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
TRANSPORTATION PLANNING POLICY BOARD (TPPB) MEETING MINUTES**

Wednesday, March 19, 2014

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Vice Chair Dan Corbin—City of Killeen	Judge John Firth—Coryell County
Mayor Pro Tem Elizabeth Blackstone—City of Killeen	Carole Warlick—Hill Country Transit District (HCTD)
Scott Cospers—City of Killeen	Bobby Littlefield—TxDOT Waco District
Mayor Pro Tem Marion Grayson—City of Belton	Jason Scantling for Elias Rmeili—TxDOT Brownwood District
Councilmember Spencer Smith—City of Harker Heights	David Blackburn for Chair Danny Dunn—City of Temple
Mayor John Hull—City of Copperas Cove	Brian Chandler for Councilmember Tim Davis—City of Temple
Commissioner Tim Brown—Bell County	

Others Present

Sam Listi—City of Belton	Kevin Dickey—TxDOT Waco District
Erin Newcomer—City of Belton	Ed Kabobel—TxDOT Waco District
Andrea Gardner—City of Copperas Cove	Tim Juarez—TxDOT MPO Coordination
Frank Seffrood—City of Copperas Cove	Annette Shepherd—KTMPO
David Mitchell—City of Harker Heights	Angela Smith—KTMPO
Glenn Morrison—City of Killeen	Cheryl Maxwell—KTMPO
George Lueck—City of Killeen	Mark Collier—KTMPO
Robert Ator—HCTD	Jason Deckman--KTMPO

Meeting Minutes

- 1. Call to Order:** Vice Chair Dan Corbin called the meeting to order at 9:30 a.m.
- 2. Opportunity for Public Comment:** No comments were made by the public.
- 3. Discussion and Action Item: Regarding approval of minutes from February 19, 2014 TPPB meeting.**

Scott Cospers made a motion to approve the minutes, seconded by Carole Warlick; the motion passed unanimously.
- 4. Discussion and Action Item: Regarding Metropolitan Transportation Plan (MTP) 2040 update as follows:**
 - a) Prioritization of projects;**

Annette Shepherd explained the two options that were presented for project prioritization, identifying the key points and differences between the two. She stated that Option 1 was the recommendation from the Technical Advisory Committee (TAC), whereas Option 2 modified the TAC recommendation with regard to the reservation of funds for small cities for preliminary engineering (PE) costs, reducing the reservation of funds from 10% to 5% for long range projects. This modification enables the available

funding to be more fully utilized, resulting in more projects being fully funded. The two options are summarized as follows:

Option 1 (TAC)

- Short range and long range strategies prioritized first by project readiness:
 - Percentage completion of PE
 - Percentage completion of ROW
- 10% of short range and long range funding dedicated for transit vehicle replacement
- 10% of short range funding set aside for PE costs for cities with populations <50,000
- **10%** of long range funding set aside for PE costs for cities with populations <50,000
- Short range funded strategies:
 - 14 projects (4 fully funded, 6 PE, 4 Transit)
 - \$1.8 million unallocated
- Long range funded strategies:
 - **25 projects (8 fully funded, 8 PE, 9 Transit)**
 - **\$21 million unallocated**

Option 2

- Short range and long range strategies prioritized first by project readiness:
 - Percentage completion of PE
 - Percentage completion of ROW
- 10% of short range and long range funding dedicated for transit vehicle replacement
- 10% of short range funding set aside for PE costs for cities with populations <50,000
- **5%** of long range funding set aside for PE costs for cities with populations <50,000
- Short range funded strategies:
 - 14 projects (4 fully funded, 6 PE, 4 Transit)
 - \$1.8 million unallocated
- Long range funded strategies:
 - **26 projects (10 fully funded, 7 PE, 9 Transit)**
 - **\$13.3 million unallocated**

Ms. Shepherd presented a tentative schedule and noted that a decision on project prioritization was needed at this meeting in order for the MTP to move forward to the public involvement stage and meet the adoption deadline.

The members discussed the two options. David Blackburn spoke on behalf of the TAC/TPPB work group and the recommendation they provided to the TAC, stating “project readiness” was the key consideration in determining priority.

Carole Warlick made a motion to accept Option 1, seconded by David Blackburn. Discussion ensued.

Mr. Blackburn moved to amend the motion regarding the 10% PE reservation of funds for both short and long range projects so that 5% of the PE reservation was allotted to small cities and 5% was open to all cities, small or large; the amendment was seconded by Commissioner Tim Brown.

Following discussion, Vice Chair Corbin called for a vote on the amendment to the motion. The amendment passed with 8 votes in favor, and 5 votes in opposition. The opposing votes were cast by Councilmember Smith, Judge Firth, Mayor Hull, Mayor Pro Tem Grayson, and Mr. Littlefield.

Vice Chair Corbin called for a vote on the motion to accept Option 1, as amended. The motion passed with 9 votes in favor and 4 in opposition. The opposing votes were cast by Councilmember Smith, Judge Firth, Mayor Hull, and Mayor Pro Tem Grayson.

Due to time constraints and the need to initiate the public involvement process, it was agreed that staff would present the public with the project prioritization determined by Option 1 as approved by the TAC, noting that it will be revised, and then present a revised project prioritization based on today’s TPPB decision to the TAC and TPPB at their April board meetings.

b) Initiation of public involvement process for MTP approval.

Commissioner Brown stated he had to leave but wished to thank Annette Shepherd for her service to the MPO and wished her well in future endeavors.

Ms. Shepherd presented the tentative schedule for public involvement and MTP adoption.

Scott Cosper made a motion to initiate the public involvement process for the MTP 2040 update, seconded by David Blackburn; the motion passed unanimously.

5. Discussion and Action Item: Regarding initiation of Public Involvement Process for amendment(s) to Transportation Improvement Program (TIP) FY2013-2016.

Mark Collier provided an overview of the proposed TIP amendment and the tentative schedule for public involvement and adoption. The purpose of the amendment is to change the source of funding for Hill Country Transit District's Category 7 project, approved by TPPB in September 2014, from Federal Highways Administration to Federal Transit Administration. He announced that public hearings were being scheduled for April 1, 2014 in both Temple (12 noon) and Harker Heights (5:00 p.m.).

David Blackburn made a motion to initiate the public involvement process, seconded by Mayor Pro Tem Marion Grayson; the motion passed unanimously.

6. Staff Update: Regarding Public Involvement Process for Transportation Improvement Program FY2015-2018.

Mark Collier provided a status updated on the public involvement process for the TIP FY2015-2018 update, which is currently in a 30 day public comment period.

7. Adjourn: The meeting was adjourned at 10:30 a.m.

A reception for Annette Shepherd followed the TPPB meeting.

Mayor Danny Dunn, Chair

Jim Reed, MPO Acting Director