

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
TRANSPORTATION PLANNING POLICY BOARD (TPPB) MEETING MINUTES**

Wednesday, February 19, 2014

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX

Policy Board Voting Members Present

Chair Danny Dunn—City of Temple	Mayor John Hull—City of Copperas Cove
Mayor Dan Corbin—City of Killeen	Judge John Firth—Coryell County
Mayor Pro Tem Elizabeth Blackstone—City of Killeen	Joe Craig—Bell County
Scott Cospers—City of Killeen	Carole Warlick—Hill Country Transit District (HCTD)
Mayor Pro Tem Marion Grayson—City of Belton	Bobby Littlefield—TxDOT Waco District
Councilmember Spencer Smith—City of Harker Heights	Elias Rmeili—TxDOT Brownwood District

Others Present

Steven Pearl—City of Nolanville	Scott Dukette—Klotz Associates
Glenn Morrison—City of Killeen	Bill Frawley—Texas Transportation Institute
George Lueck—City of Killeen	Annette Shepherd—KTMPO
Frank Seffrood—City of Copperas Cove	Angela Smith—KTMPO
Robert Ator—HCTD	Cheryl Maxwell—KTMPO
Ed Kabobel—TxDOT Waco District	Mark Collier—KTMPO
Kevin Dickey—TxDOT Waco District	

Meeting Minutes

- 1. Call to Order:** Chair Danny Dunn called the meeting to order at 9:33 a.m.
- 2. Opportunity for Public Comment:** Chair Dunn read an invitation from the City of Copperas Cove for their State Hwy 9 Ribbon Cutting Ceremony set for February 20th at 2:00 p.m.
- 3. Discussion and Possible Action: Regarding approval of minutes from December 18, 2013 TPPB meeting.**
Mayor John Hull made a motion to approve the minutes, seconded by Mayor Dan Corbin; the motion passed unanimously.
- 4. Discussion and Possible Action: Regarding initiation of Public Involvement Process for Transportation Improvement Program (TIP) FY2015-2018 update.**

Mark Collier provided an overview of the draft TIP for FY2015-2018 and presented a tentative schedule that incorporates a 30 day public comment period.

Mayor Pro Tem Marion Grayson made a motion to initiate the public involvement process, seconded by Mayor Pro Tem Elizabeth Blackstone; the motion passed unanimously.

5. Discussion: Regarding Metropolitan Transportation Plan 2040 update.

Annette Shepherd provided a summary of the planning elements in the MTP and informed the members that the TAC and volunteer planning group were finalizing project selection for inclusion in the financially constrained component of the MTP by March 5th. She also informed the members that the MTP would need to be revised in the near future to incorporate Performance Measures once guidelines are provided.

Cheryl Maxwell informed the members that Chapter 10 of the MTP includes a list of environmentally sensitive areas within the region and identifies projects that may intersect these areas. She explained that “environmental” in this case includes natural, as well as cultural and man-made features. The purpose in identifying these areas is to raise awareness early in the planning process so the process moves smoothly.

Ms. Maxwell presented a tentative schedule for the public involvement process and MTP adoption and noted that the regularly scheduled May 21st TPPB meeting would need to be moved to May 14th to meet the adoption deadline. The members concurred that the May 14th date was acceptable.

6. Review and Discussion: Regarding changes to the Highway Functional Classification System by the Federal Highway Administration (FHWA).

Ms. Shepherd provided an overview of the functional classification process, noting classifications were approved by the TPPB and TxDOT during the spring of 2013. She informed the members that FHWA had recently completed their review of the functional classification assignments, and after discussion with KTMO and TxDOT staff, several changes were made.

Ms. Shepherd and Angela Smith answered questions posed by Scott Cosper, Mayor Corbin and Councilmember Spencer Smith. Ms. Shepherd informed the members that the MPO could request revisions to the functional classification at any time and encouraged the members to alert staff when they felt changing conditions warranted a change in the functional classification.

7. Adjourn: The meeting was adjourned at 10:02 a.m.

Mayor Danny Dunn, Chair

Jim Reed, Interim MPO Director