

**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
BIKE/PEDESTRIAN ADVISORY COMMITTEE (BPAC)**

Wednesday March 9, 2016

9:00 a.m.

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Voting Members Present

Chair Kara Escajeda—City of Nolanville
Vice Chair Reese Davis—City of Killeen
Matt Bates—City of Belton
Joe Brown—City of Copperas Cove
Leo Mantey—City of Harker Heights
Keller Matthews—BS&W Cycling Club

Brian Chandler—City of Temple
Amy Seaman- Ft. Hood
Lindsey Anderson—Team RWB
Peggy McIlvanie—Citizen Representative
Pamela Terry—Citizen Representative
Mike Anderson for Chad Welch—Tri-City Bicycles

Others Present

Leanne Campbell—W.O.W.
Jimmie McCormick—Team Roadkill
Doug Edwards—Central Texas College
Marlene Maciborski—W.O.W.
Crystal Briggs—City of Nolanville
Jeff McIlvanie—Temple Resident

Jim Martin—KTMPO
Christina Demirs—KTMPO
Jason Deckman--KTMPO
Cheryl Maxwell—KTMPO
John Weber--KTMPO

Meeting Minutes

1. Welcome and Introductions: Chair Kara Escajeda called the meeting to order at 9:03 a.m. Ms. Escajeda welcomed everyone to the BPAC meeting and introductions were made.

2. Public Comments: No comments were made.

3. Staff Update: John Weber provided an update on the following items:

--KTMPO Category 9 Transportation Alternatives Program (TAP) projects were scored and given a rank at the March 2nd Technical Advisory Committee meeting. Killeen will receive approximately \$800,000 (\$640,000 federal dollars and \$160,000 local match) in Category 9/TAP funds for their Heritage Oaks Hike/Bike Trail, Segment 3A project.

--KTMPO is currently updating their Congestion Management Process and is asking members of the public to fill out surveys located on the KTMPO website.

--KTMPO has written a newsletter with final copies going out mid-March.

--Update on air quality readings in the KTMPO region.

4. Action Item: Regarding approval of January 19, 2016 meeting minutes.

Brian Chandler made a motion to approve January 19, 2016 meeting minutes, seconded by Lindsey Anderson; the motion passed unanimously.

5. Discussion and Action Item: Discuss and take appropriate action to appoint additional BPAC voting members.

There were no requests for voting membership at this time so no action was taken.

6. Discussion and Possible Action Item: Follow up from January 19, 2016 meeting:

- a. Bikes vs Cars Documentary;
- b. Bike to Work Week/Bike to School Week;
- c. Ex-Officio Members

Keller Matthews provided BPAC members with brief details on the *Bikes vs Cars* documentary. John Weber stated that the distributor of the documentary has not sent any information on hosting a screening. BPAC members decided to continue discussing the documentary at the next BPAC meeting.

John Weber also provided an update on Bike to Work Week/Bike to School Day. Mr. Weber provided BPAC with two possible options on Bike to Work Week/Bike to School Day. One option is having cities promote Bike to Work Week/Bike to School month and having KTMPO staff do education outreach to the public. Some possible community engagement programs include working with Keep Texas Beautiful area chapters, Temple's Ride of Silence and the Major League Triathlon in Temple. Brian Chandler also suggested including walking with Bike to Work Week/Bike to School Day.

The committee moved to Agenda Item #7, Part C to discuss the Bike/Pedestrian Facility Map

7. Discussion and Possible Action Item: Pedestrian/Bicycle Implementation, Programs, and Policies.

- a. 3-ft buffer rule;
 - b. KTMPO Regional Thoroughfare and Pedestrian Bicycle Plan;
 - c. GIS Update
- Bike/Pedestrian Facility Map;
 - Bike Racks Identification and Need.

Jason Deckman provided an update on the KTMPO Bike/Pedestrian web map. Mr. Deckman gave a demonstration on how to use the web mapping tool. Mr. Deckman stated that the map has been published but has not been publicized yet and is asking for BPAC members to inform their city or citizen groups of this web application. Possible other data to put on the web map is Ft. Hood pedestrian and bicycle facilities GIS data and ADA-compliant curb ramps.

The committee moved back to agenda item #6.

Kara Escajeda made a motion to recommend to the Technical Advisory Committee to promote May 16th-May 20th as Bike/Walk to Work Week and to have each city promote it through their own means and to promote the KTMPO Bike/Pedestrian web map application, seconded by Lindsey Anderson; the motion passed unanimously.

--For ex-officio members, no ex-officio members requested membership so no action was taken.

- 7. Discussion and Possible Action Item: Pedestrian/Bicycle Implementation, Programs, and Policies.**
- a. 3-ft buffer rule;
 - b. KTMPO Regional Thoroughfare and Pedestrian Bicycle Plan;

Kara Escajeda provided details on the 3-ft buffer rule. The 3ft-buffer rule is a city ordinance that provides pedestrians and cyclist 3 feet of space between them and cars. Ms. Escajeda proposed forwarding this 3 feet buffer ordinance to the TAC committee to encourage TAC members to discuss with their city officials about adopting this ordinance.

Reese Davis suggested going to the county commissioner's court to have the ordinance be a county-wide 3 foot buffer rule. BPAC members asked KTMPO staff to write up an information sheet about the 3 foot buffer rule for vote at the next meeting. This information sheet will then be sent to TAC members to have their city and county representatives promote this ordinance. No action was taken at this time.

John Weber provided BPAC members a list of the pedestrian/bicycle implementation, programs, and policies located in the KTMPO Regional Thoroughfare and Pedestrian/Bicycle Plan. Keller Matthews brought up a bicycle/pedestrian traffic fatality count that will say the number of days since the last bicycle/pedestrian fatality. BPAC members asked staff to gather more information on how to collect the data and how we should administer the data. No action was taken at this time.

John Weber discussed partnering up with the cities and transit to purchase bike racks using the air quality grant money. Mr. Weber provided details on bike rack locations and bike racks cost. BPAC members discussed the possibility of partnering up with local Economic Development Corporations and area schools. KTMPO staff will continue research on this item and bring it back at a future meeting. No action was taken at this time.

8. Other Comments:

Kara Escajeda discussed the possibility of doing a bike friendly business initiative. This program will recognize businesses as being bike friendly. These businesses can provide people with the opportunity to provide cyclist with free bathroom breaks, free refill water stations, air pumps and others. KTMPO staff will do more research on this item and bring it back at a future meeting.

Mike Anderson discussed BikeTexas Seal Coat Letter to TxDOT and how to address issues regarding uneven shoulders.

Brian Chandler discussed the Temple Bike Share program and how to promote it.

9. Discuss date, time and possible action items for next meeting.

The next BPAC meeting will be held on May 11th, 2016 at 9:00 a.m.

10. Adjourn: The meeting adjourned at 10:23 a.m.



Kara Escajeda, BPAC Chair



Cheryl Maxwell, KTMPO Director