



**KILLEEN-TEMPLE METROPOLITAN PLANNING ORGANIZATION (KTMPO)
TECHNICAL ADVISORY COMMITTEE (TAC)**

Wednesday, August 2, 2023

9:30 AM

Regular Meeting

Central Texas Council of Governments (CTCOG)
2180 North Main Street
Belton, TX 76513

Technical Advisory Committee Voting Members

Bob van Til – City of Belton
Bobby Lewis – City of Copperas Cove
Kristina Ramirez – City of Harker Heights
Andrew Zagars for Kent Cagle – City of Killeen

Jason Deckman – City of Temple
Darrell Burtner – Hill County Transit District
Jodie Kelly for Jason Scantling – TxDOT Brownwood
District*

Non-Voting Members

Brigida Gonzalez – TxDOT TPP MPO Coordinator*
Gene Roberts – Fort Cavazos
Kara Escajeda – Nolanville
Michael Yates – TxDOT Belton Area Engineer*

Additional Attendees

Ryan Haverlah – City of Copperas Cove
Rene Ochoa – City of Gatesville*
Ryan Graves – Kimley-Horn*

Uryan Nelson – KTMPO Director
James McGill – KTMPO
Hope Davis – KTMPO
Anita Janke – KTMPO
Kendra Coufal – KTMPO*

**Denotes online attendee*

Meeting Minutes:

- 1. Call to Order:** Uryan Nelson called the meeting to order at 9:37 a.m.
- 2. Opportunity for Public Comment:** No comments were made by the public.
- 3. Staff Update:** Meeting Schedule; Other Updates; Air Quality.

Uryan Nelson informed the TAC of upcoming and tentative KTMPO meetings through October. Mr. Nelson updated the TAC on TxDOT annual traffic counts for the Waco District happening August 7th through the 24th. James McGill shared how TxDOT traffic counts can be viewed and noted that these counts will not

be available until June. Maximum ozone air quality readings for the month of June were 63 parts per billion (ppb) at the Temple station and 60 ppb at the Killeen station.

4. Action Item: Approve minutes from the July 12, 2023, meeting.

Bobby Lewis made a motion to approve the July 12, 2023 meeting minutes with corrections on attendees present, seconded by Jason Deckman the motion passed unanimously.

5. Discussion Item: Regarding revisions to the KTMPO Call for Projects Application Form & Scoring Guidelines.

James McGill presented the updated KTMPO Project Scoring Guidelines and updated Call for Projects Application Form. Mr. McGill highlighted the changes to the scoring guidelines. These changes include combining similar subjective criteria together and removing other criteria completely. Mr. McGill noted that the main reason for reducing the number of criteria is to reduce the burden on TAC during project scoring. Mr. McGill also stated that less subjective criteria would make objective criteria more valuable and noted that no project came close to receiving all subjective points during the last project call.

Kristina Ramirez asked about how letters of support would be scored if the local support criteria was removed. James McGill mentioned that projects can still gain points in other subjective criterion based on the information in letters of support and that staff believes the submitting entity should determine how important projects are instead of scoring entities. Jason Deckman asked about the possibility of including BPAC more into the ranking process of the Livability Projects.

Mr. McGill noted two other changes that roadway projects would be split into two rankings (Major Roadway & Minor Roadway) after scoring and that projects where additional match above the required 20% are eligible for 1 bonus point via a vote from TAC.

Jason Deckman made a motion to recommend approval of the KTMPO Project Application Form & Scoring Guidelines with revisions to the scoring guideline to formalize BPAC's inclusion, seconded by Kristina Ramirez the motion passed unanimously.

6. Discussion and Action Item: Regarding the 2023 KTMPO Call for Projects dates.

James McGill shared that staff is proposing to open the KTMPO Call for Projects on September 1, 2023, with a submission deadline of October 13, 2023. Mr. McGill mentioned that this gives a six-week period to submit projects.

TAC discussed the timeline for applications being too short with some entities needing prior approval from their City Council's to submit grant applications for projects and handling end of the fiscal year items during this time period. Kristina Ramirez and Andrew Zagars suggested that the submission deadline be pushed back two weeks to October 27, 2023.

Andrew Zagars made a motion to recommend approval of the 2023 KTMPO Call for Project dates with the revision to move the submission deadline to October 27, 2023, seconded by Bobby Lewis; the motion passed unanimously.

7. Discussion Item: Regarding updates on the Bylaws, Safety, and Project Scoring Workgroups.

Uryan Nelson updated the TAC on the status of the Bylaws working groups. Mr. Nelson mentioned that the Bylaws working group meet following the Policy Board meeting on June 21, 2023. Mr. Nelson provided

information about the Bylaws discussion and that recommendations will be provided following TAC meeting. James McGill shared that the Safety Workgroup will meet for the first time after the meeting.

8. Discussion Item: Regarding an update on the Safe Streets & Roads For All (SS4A) Grant.

Uryan Nelson shared that KTMPO's grant agreement with FHWA has been fully executed and that 3 RFP proposals were received. Mr. Nelson noted that the CTCOG and KTMPO officers will be meeting later to select a consultant and that match requirements will need to be revised since cost estimates came in consultants submitted being much lower than expected. Mr. Nelson also informed the TAC that if any discussion related to SS4A needs to be documented and submitted to the KTMPO to be used as in-kind match requirement.

9. Discussion Item: Regarding an update on the possible MPO Boundary Expansion.

Uryan Nelson shared that there are currently no new updates on the possible MPO Boundary Expansion.

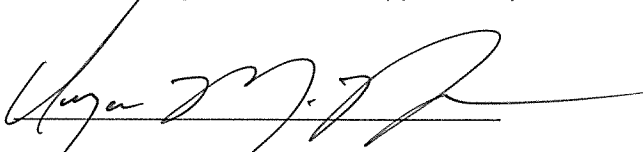
10. Discussion Item: Regarding public input received through July 2023.

James McGill shared that TxDOT shared an email with KTMPO from a citizen requesting a loop and more sidewalks/bike lanes in the region.

11. Member Comments: No member comments

12. Adjourn: The meeting adjourned at 10:35 a.m.

These meeting minutes were approved by TAC at their meeting on Sept 6, 2023.



Uryan Nelson, KTMPO Director

